

**HORRINGER-cum-ICKWORTH PARISH COUNCIL MEETING HELD IN
THE COMMUNITY CENTRE, HORRINGER ON MONDAY 18th NOVEMBER 2013**

Present: Cllrs C Knight (Chairman), J White, P Fuller, J Cannon, J Dearsley, Mrs R Walker & Mrs P Davison.

Apologies: Mrs M Bottomley (Clerk, Mrs P Cook (Community Council), Police & C Cllr/B Cllr T Clements

PUBLIC FORUM - Over grown hedge on the footpath near Godfrey's Cottages; damage to the bus shelter nr Sharpe's Lane; damage to duck pond railings Godfreys Close.

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

PARISH /NEIGHBOURHOOD PLAN

This items covered under Chairman's report.

MINUTES OF PARISH COUNCIL MEETING HELD 21st OCTOBER 2013

Having noted a minor amendment, it was resolved that the minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr Knight, seconded by Cllr Fuller – all in favour.

SUMMARY OF MINUTES FOR 21st OCTOBER 2013

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr Dearsley, seconded by Cllr Knight – all in favour.

The meeting recessed for the next item.

REPORTS

Police – dedicated officers PCSO Jade Morton 3267 and PC Sheena Tate 161 named. One crime of theft reported in public place (mobile phone). PC 964 Paul Cocksedge has joined the team whilst PC Collins has gone on attachment to a different department. Next Tasking meeting will be held at 7 p.m.on Tuesday, 3rd December. Priorities listed on full report attached.

Community Council – New cleaner appointed for the hall. There is a DIY SOS day in the hall on Friday, 22nd November – contact Lynsey Fuller if interested in helping. Great success and a decent profit made on Bonfire night. An events committee will be needed next year if a Fete/Bonfire party is asked for. Flyers coming out soon for the village supper. Farewell presentation to Liz & Mike Pelling at the last Community Council meeting for all the work they have done for the village. Community Council Chairman asking for volunteer(s) to take on the Horringer Diary.

Management Committee of Community Council seeking parish council advice regarding a request for a marquee to be erected on the area to the rear of the Village Hall. Defer to December meeting.

The meeting re-convened.

Play Area - monthly report submitted – and all is in order. The trees have all now been trimmed and due to recent wind damage the larger ones will be monitored.

Chairman's report – the visit by SEBC planning to the last meeting had been very informative on the Neighbourhood Plan issue and members agreed not to proceed with this at present since it did not really fit in with the current village requirements. Councillors agreed to place Parish Plan on the January 2014 agenda for further discussion and to review the old plan prior to that.

Signature.....

The Scouts had also confirmed that they still require previously allocated funds for the new Scout hut.

The 2031 Vision document has been sent to the Secretary of State for Community and Local Government and was available for review on the website.

Outstanding issues mentioned under Public Forum will be passed to the Clerk for action and members were in agreement for Cllr Fuller to obtain estimates in respect of repairs for the bus shelter.

PLANNING APPLICATIONS

The following applications were considered and supported by Councillors:-

DC/13/0503 **12 Sharps Green: Erection** (i) two storey side and rear extension (ii) detached garage (proposed by Cllr Mrs Walker, seconded by Cllr Knight – all in favour.

DC/13/0507/LB **Ickworth House, Ickworth Park:** i) Refurbishment of the stables office ii) conversion and refurbishment of the stables tack room for the use of office/desk space, volunteers mess room incorporating changing room, kitchenette facilities and temporary external WC facilities linked with a timber ramp to the tack room. (proposed by Cllr Mrs Walker, seconded by Cllr Fuller – all in favour)

FUTURE PLANNING APPLICATION PROCEDURE

Checking applications on the SEBC website had proved difficult recently due to apparent initial technical problems. Councillors indicated they would prefer receiving paper/hard copies of plans before making decisions. It was understood hard copies would be sent up until the new system was fully established and running satisfactorily. Thereafter consultation would be via on-line. Clerk asked to establish how SALC and other parish councils were dealing with this arrangement. Also to establish the cost if hard copies were requested once the system was in place. It was preferable to consider planning applications at meetings rather than checking them on line due to the shortness of time permitted.

FINANCE

548 **Signatories:** ongoing

555 **Grant Policy:** Some comments on amending the policy had been received. Cllr Fuller was currently amending the document for final consideration at the next meeting following which any additional recommendations from SALC would be invited. Agenda item December.

557 **Closure of Bank Account:** It was proposed by Cllr Knight seconded by Cllr White to close Business Reserve Account No.2829 transferring all funds from this account to Current Account No. 7589. All in favour.

558 **Cheques:** It was proposed by Cllr Knight, seconded by Cllr White that the following cheques be issued – all in favour.

<u>Chqs</u>		
1521	SALC (books Inv.13567)	£ 44.99
1522	Litter Picker (Aug)	£ 123.80
1523	Litter Picker (Oct)	£ 123.80
1524	SEBC (Grass maintenance)	£2,581.43
1525	Clerk (expenses)	£ 32.20
S/O	Personnel (November)	£ 208.78
Income £175.00 (rent Oct)		Current account: £6,924.32

Signature.....

FOOTPATH ACCESS QUERY (LOW WAY)

The Footpath is currently in good condition Clerk to check insurance cover for councillors undertaking any work on this area.

CORRESPONDENCE

Various brochures for circulation.

Precept meeting - Clerk to acknowledge the following three applications.

Funding request from villager for additional play equipment

Funding request from the Primary School

Funding request from Hedgehogs

BSE Past And Present Society funding request to be passed to the Community Council.

Newstalk – brochure and letter circulated but councillors agreed not to provide any funding to St Edmundsbury Newstalk.

Footpath at rear of Six Bells – request for Clerk to ask house owner to clear this year’s remaining fallen apples from the path and to continue this next year.

MAINTENANCE IN THE VILLAGE

1. **Footpaths- Bench Oak/Bury St Edmunds:** Savills had been sent a chaser letter but no response to date.
2. **BT kiosk:** although the kiosk was tilting the internal light was working. Clerk to contact BT and query current agreement arrangements before decision could be made on its future.
3. **White Lines Westley Lane:** it was felt that the recently installed white lines were unsatisfactory and questioned when the “dragons teeth” were likely to be added to the road. Clerk to contact the County Councillor on this.
4. **Tree Survey:** Clerk to confirm if there was a TPO list & map for the village held by SEBC
5. **Community Council gating matter:** since no Right of Way has been proven and the offered Licence not signed, councillors agreed that the gate should be locked within 21 days of an agreed letter being sent. Cllr White agreed to draw up a draft letter for review by Councillors and the Chairman of the Community Council prior to sending to the parishioner concerned.
6. **Upgrade of Play area:** the request for additional equipment for the play area would be considered at the precept meeting but in the meantime it was felt village organisations should be asked to help raise some of the funds required. Additionally the parish council could seek matched funding from St Edmundsbury.

DATE OF NEXT MEETING - 16th December 2013.

There being no further business, the Chairman closed the meeting.

Signature.....