

**HORRINGER-cum-ICKWORTH ANNUAL PARISH COUNCIL MEETING HELD
IN THE COMMUNITY CENTRE, HORRINGER ON MONDAY 20th MAY 2013**

Present: Cllrs C Knight, J Dearsley, P Fuller, Mrs R Walker, J Cannon, J White &
Mrs M Bottomley (Clerk)

1 villager

TO ELECT CHAIRMAN & VICE CHAIRMAN

C Knight proposed as Chairman by Cllr White, seconded by Cllr Cannon – all in favour. There were no other nominations. Declaration of Acceptance duly signed.

J White proposed as Vice Chairman by Cllr Cannon, seconded by Cllr Knight – all in favour. There were no other nominations.

Apologies: Cllr Mrs P Davison, Mrs P Cook (Community Council), County/Borough Cllr T Clements, PCSO Jade Morton & PC Sheena Tate

PUBLIC FORUM - overgrown hedging in Orchard Way and Meadow Drive; query on new return form for litter picker; rubbish/flytipping problems

DECLARATIONS OF INTEREST

Cllr Dearsley Item 12 Finance (i)

DISPENSATIONS - None

MINUTES OF PARISH COUNCIL MEETING HELD 15th APRIL 2013

It was resolved that the minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr Mrs Walker, seconded by Cllr Fuller – all in favour.

SUMMARY OF MINUTES FOR 15th APRIL 2013

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr White, seconded by Cllr Dearsley – all in favour.

The meeting recessed for the next item.

REPORTS

Police – report on the 31 crimes throughout the past year provided. Thefts of catalytic converters remained a problem. Vehicles of particular interest to thieves were 4x4s and Mercedes Sprinter vans. News update from the Safer Neighbour Team – new members include PCSOs Hollie Cogman, Jade Morton, and Claire Teakle. PS Kevin Jay continues to lead the team supported by PCs Sheena Tate and Simon Collins and PCSO Ken Ruston. Full report attached.

Community Council – the Community Council were looking at rates for booking the hall - new rates effective from September. There are two vacancies which need to be filled on the management committee at the AGM on 29th May.

The meeting re-convened.

Play Area - Inspection report attached. The fixings on the goal post were loose and the chain broken. Cllr Dearsley agreed to investigate repair costs etc. the metal bin liner needed replacing - possibly there was a need to consider a different more compact design. Agenda item next meeting.

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Chairman's report – referred to the annual parish meeting whereby litter problem highlighted in Sharp's Green; comments from Westley Lane re speeding traffic – Neighbourhood Watch and Speed were doing their best in this matter. A request for a road sign for children in Meadow Drive/The Street. Motorists needed to be aware that there were children/a school in the vicinity particularly at certain times during the day. C Cllr Clements to be contacted on this. Thank you to Cllr Mrs Walker for the Horringer Diary entry this month. Church invitation on the 25th June – Cllr White confirmed he would attend. Spoke of the Meet & Greet meeting to be held on Sunday 30th June in the Community Centre 2 – 4 p.m. and whether the parish council wished to have a stand.

APPOINTMENT OF REPRESENTATIVES

It was understood that all councillors could attend any of the SALC meetings held. Cllr Dearsley was happy to continue as the Play Area representative however members agreed that any other issues that may arise could be dealt with by a delegated councillor as and when they occurred.

Discussion then went on to the footpaths at the end of Manor Lane and a public right of way near the Garden Cottage extension. Cllrs Fuller and Cannon agreed to look at the area being queried and Cllr White / the Clerk to check whether there was a map available of all the footpaths in the village. (SCC/SEBC)

POST OFFICE LEASE RENEWAL

The current tenant wished to take on a new lease up to July 2015. Cllr White explained the terms involved to complete the new lease. Lease to commence 1st June 2013 and end on 31st July 2015 at the same rent. The meeting unanimously agreed two councillors should sign the lease on behalf of the parish council and authorised Cllr White to complete accordingly. Cllr Knight (Chairman) and Cllr White (Vice Chairman) signed the document with the Clerk acting as the witness.

PARISH/NEIGHBOURHOOD PLAN

Councillors agreed clarification was needed and an officer from SEBC invited along to explain the differences between the two plans to enable the council to decide which to progress. A 20 minute presentation was suggested and to highlight any relevant procedures needed to be taken, what the costs would be etc. Clerk to liaise with the County/Borough Councillor and arrange for the next suitable parish council meeting - possibly July.

PLANNING APPLICATIONS

The following applications were considered by councillors:-

SE/0287/13 Harram Hill House, Whepstead Road. (i) erection of 3 bay cart lodge (ii) new gates & Piers (iii) replace flat roof on front of existing single storey extension to pitched roof and (iv) replace roof of existing porch to pitch gable fronted roof.

0467/13/TPO 11 Sharps Green. Crown reduce one Ash tree by up to 60%
PC comment: Support (proposed by Cllr Knight, seconded by Cllr Dearsley. All in favour.

0597/13/TPO Playground, Holly Close. Reduce crown and height by one third to three Sycamore trees. All trees within Area A3 on order.
PC comment: Support (proposed by Cllr Dearsley, seconded by Cllr White. All in favour.

SE/0513/13 Thatched Cottages, The Street. (i) fell one Eucalyptus; (ii) re-pollard one Goat Willow
PC comment: Support (proposed by Cllr Knight, seconded by Cllr White. All in favour

FINANCE

545 **Unaudited Accounts 2012/2013:** Copies circulated to all councillors. Approval proposed by Cllr Knight, seconded by Cllr White - all in favour. Annual return completed and signed by the Chairman.

546 **Auditor for 2013/2014:** SALC – proposed by Cllr Knight, seconded by Cllr Dearsley – all in favour.

547 **Cheques:** It was proposed by Cllr Knight, seconded by Cllr Fuller that the following cheques be

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issued – all in favour.

Chqs

1482	Realise Futures (posts/Meadow Drive)	£ 31.78
1483	B Crouch (Litter Picking)	£ 123.80
1484	Good Neighbour Scheme (donation)	£ 750.00 ^{s137}
1485	Clerk (expenses)	£ 97.91
1486	Hedgehogs Parent/Toddler Group (donation)	£ 100.00 ^{s137}
1487	Haughley Parish Council (stationery)	£ 30.25
1488	Horringer PCC (donation)	£1,000.00 ^{s214}
1489	Horringer CC (donation)	£1,000.00 ^{s137}
1490	Ickworth Primary School (donation)	£1,000.00 ^{s145}
1491	J Dearsley (materials)	£ 18.52
S/O	Personnel (May)	£ 208.78

Income £15,404.02 Current account: £15,636.66

- 548 **Signatories:** Chairman to contact Natwest to include Cllrs Fuller, Cannon and Dearsley signatures in addition to Cllrs White and Knight.
- 549 **Restoration of church bell donation:** correspondence circulated prior to the meeting. Cllr Knight proposed a donation of £1,000, seconded by Cllr Mrs Walker. All in favour.
- 550 **Risk Assessment:** Cllr Dearsley had completed the assessment and with a few minor amendments to be made by the Clerk could then be signed off.
- 551 **Finance/Standing Orders:** defer to July meeting.

FOOTPATH ACCESS QUERY

The Clerk has been asked to obtain confirmation that the letter dated 15th April 2013 stating the terms in agreement with the Community Council and the Parish Council was posted by the Chairman of the Community Council after signing the copies.

Councillors agreed the draft response to the claimant's subsequent letter of 27th April. Clerk to send and copy in the Chairman and Vice Chairman.

CAMPAIGN FOR DEDICATED CYCLE PATH TO BURY

Mr Tibor Pollerman to be invited along to the June meeting.

CORRESPONDENCE

Six Bells pathway – Clerk to request SEBC to clear weeds etc.
Westley Lane petition - from residents. Clerk to respond and refer matter and enclosures to County Councillor Clements and SCC Highways for their attention and comment.

Various brochures for circulation.

PLAY AREA TO THE STREET

All work completed for Stage One and now waiting for a response from Bristol Estates to the proposal for the second phase. Ownership of the wall to be clarified – defer to next meeting.

MAINTENANCE IN THE VILLAGE

- 1. Footpaths- Bench Oak/Bury St Edmunds:** Chaser letter sent to Savills for response.
- 2. Sign on green:** Repaired and placed in more appropriate location on the green.
- 3. Notice Board support:** Work completed on the board located by the bus shelter opposite Sharpes Lane. Councillors appreciated work undertaken by Cllrs Fuller and Dearsley.

DATE OF NEXT MEETING - 17th June 2013

Cllrs Mrs Davison, Mrs Walker, Knight & Dearsley presented their apologies for the June meeting.

Signature.....

There being no further business, the Chairman closed the meeting at 10.15 p.m.

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