

**HORRINGER-cum-ICKWORTH PARISH COUNCIL MEETING HELD IN  
THE COMMUNITY CENTRE, HORRINGER ON MONDAY 21<sup>st</sup> OCTOBER 2013**

Present: Cllrs C Knight (Chairman), J White, P Fuller, J Cannon, J Dearsley, Mrs R Walker & Mrs M Bottomley (Clerk). C Cllr/B Cllr T Clements (left 8.45 p.m.)

Mrs Anne-Marie Howell – SEBC Planning  
1 villager

Apologies: Cllr Mrs P Davison, Mrs P Cook (Community Council) & Police

PUBLIC FORUM - matters raised under Localism Act 2011; Parish Plan / Neighbourhood Plan; Westley Road signage & Planning matter

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

MINUTES OF PARISH COUNCIL MEETING HELD 15<sup>th</sup> JULY 2013

It was resolved that the minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr Fuller, seconded by Cllr Cannon – all in favour.

MINUTES OF PARISH COUNCIL MEETING HELD 16<sup>th</sup> SEPTEMBER 2013

It was resolved that the minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr Fuller, seconded by Cllr Cannon – all in favour.

SUMMARY OF MINUTES FOR 16<sup>th</sup> SEPTEMBER 2013

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr Knight, seconded by Cllr Mrs Walker – all in favour.

The meeting recessed for the next item.

REPORTS

**County/Borough Cllr Clements** – report circulated prior to meeting covering commencement of consultation on SOR in Bury St Edmunds; Suffolk residents' view sought in budget consultation; Suffolk schools on the rise with key stage two results; growing older in Suffolk and free electric blanket testing available.

To date the installation of dragon's teeth at Westley has not been undertaken and C Cllr Clements would be chasing this up.

Discussion then went on in respect of the footpath Hornings Park to Manor Lane which was overgrown and needed widening. The childrens' crossing was progressing and an order had been placed. There had been no follow up/response to a villager's letter sent 2<sup>nd</sup> August.

**Police** – only 1 crime committed in the area on 22<sup>nd</sup> September. During the hours of darkness chickens and eggs were removed from an insecure coop to the rear of a dwelling. Priorities set at the Priority Meeting – Speeding, Pre-emptive patrols for hare coursing and burglary patrols in the area. Report circulated to all councillors.

**Community Council** – A new cleaner for the hall has been contracted for one month. The Caretaker has resigned to enable him to obtain quotes for outside work needing to be done. Statutory checks will be carried out by someone else – name to be confirmed once agreed. Help needed for the Bonfire night because to date no permission has been given by the National Trust to park inside the Park and

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for volunteers to clear up after the event. Village Supper- tickets going on sale soon – watch for the flyers.

The meeting re-convened.

**Play Area** - monthly report submitted – all in order. Lot of pine needles around the grounds. Really need a brown bin for the area to clear up. Clerk to organise purchase.

The goal post frame was getting a bit rickety and it was suggested re-locating the frame early next year. (February)

The play equipment was mainly for very young children and members felt possibly provision for an older age group should be considered. Agenda item November meeting.

**Chairman's report** – Cllr Knight had a direct contact phone number and agreed to get in touch with Bristol Estates regarding Stage 2 footpath improvements, the wall etc. The possibility of removing the tree to ensure more level and stable ground was also considered.

#### PARISH /NEIGHBOURHOOD PLAN

Mrs Anne-Marie Howell from Planning Department, SEBC, had been welcomed to the meeting and during the Public Forum had provided considerable background information to both plans. Councillors had discussed the benefits available and noted that further information could be obtained through Community Action Suffolk. Copies of the process for both Plans had been circulated and Mrs Anne-Marie Howell then left the meeting.

#### PLANNING APPLICATIONS

The following applications were considered and supported by Councillors:-

**DC/13/0341** **Horringer Manor, Manor Lane:** (i) T4 - Horse Chestnut - 20% crown reduction; (ii) T9 - Beech - Crown lift to 4 metres above carriageway; (iii) T10 - Ash and T14 Beech - Fell; and (iv) T12 and T13 - two Beech - Reduce over path to leave a crown radius on that side of not less than 5 metres from the centre of the trunks. (Proposed by Cllr Mrs Walker, seconded by Cllr Dearsley – all in favour)

**SE/13/0425/ FULCA** **Scout Hut, The Street:** Erection of scout hut (following demolition of existing scout hut (Proposed by Cllr White, seconded by Cllr Knight – all in favour)  
Additional comments by PC: Councillors are concerned over delivery arrangements for the materials during construction since access will be through the Community Council car park. (copy to Community Council)

**DC/13/0383/ TPO** **Shrubland Lodge, Sharps Lane:** Fell one horse chestnut tree. (Proposed by Cllr Knight, seconded by Cllr Dearsley – all in favour)

**DC/13/0374/ HH** **2 Lady Bristol Cottages, The Street:** (i) erection of single storey extension (ii) provision of door to south elevation (iii) block up door and window on north elevation. (Proposed by Cllr Fuller, seconded by Cllr Dearsley – all in favour)

The following application was not supported by councillors:-

**DC/13/0272/ FUL** **Land adj 11 Hazel Drive:** erection of new dwelling, garage and driveway (Proposed by Cllr Knight, seconded by Cllr White – all in favour)  
Additional comments by PC: i) out of keeping with the adjoining properties ii) poor access – concern about additional vehicles on such a narrow access (iii) clarification sought over the two oil tanks both of which seem to belong to No.11.

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What arrangements are there for the new property – if oil – where will the new tank be located or is there an arrangement with No.11.

**SEBC – appeal SE/13/0826/FUL (Meadow Cottage, Sharps Lane – resubmission SE/12/0994/FUL)**

Councillors agreed the Clerk should re-iterate the Parish Council’s initial comments and send to the Planning Inspector in Bristol.

FUTURE PLANNING APPLICATION PROCEDURE - defer to next meeting

FINANCE

548 **Signatories:** ongoing

554 **SALC audit report:** previously circulated to all councillors. The recommendation to increase the Fidelity Guarantee was considered but councillors felt that the existing level was adequate. Implementation of the recommended internal control form was agreed.

555 **Grant Policy:** Suggested policy circulated all members for consideration. Agenda next Meeting.

Clerk to also contact Scouts and ask for a progress update on their grant application for the newbuild.

556 **Cheques:** It was proposed by Cllr Dearsley, seconded by Cllr White that the following cheques be issued – all in favour.

<u>Chqs</u>		
1506	Post Office (¼ly PAYE tax)	£156.00
1507	Litter Picker (Sept)	£123.80
1508	Clerk (expenses)	£ 50.96
1509	Horringer (cricket club)	£500.00 <sup>s137</sup>
1510	Haughley PC (stationery)	£ 41.20
1511	Cllr Mrs R Walker (Training)	£ 54.22
1512	Glasdon UK (bin/post)	£224.34
1513	Sarah Place Accountants (¼ly charge)	£ 24.90
1514	SEBC (waste bin charge)	£124.02
1515	SALC (training 4 delegates)	£352.80
1516	Cllr J Cannon (training)	£ 36.40
1517	Cllr Mrs R Walker (adj.car mileage)	£ 7.17
1518	Cllr P Fuller (training)	£ 72.80
1519	Realise Future (bench)	£439.20
1520	J Mayes (heating repairs)	£262.25
S/O	Personnel (October)	£208.78

Income £175.00 (rent Oct) Current account: £10,091.26

FOOTPATH ACCESS QUERY (LOW WAY)

Defer to next meeting

CORRESPONDENCE

Various brochures for circulation.

PCC - request for increased funding. – to be considered at the Precept meeting on 5<sup>th</sup> December 2013.  
Clerk to acknowledge letter from Treasurer.

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Request by village for a Notice Board at Sharpe's Green. To be discussed at the Precept meeting on the 5<sup>th</sup> December 2013.

MAINTENANCE IN THE VILLAGE

1. **Footpaths- Bench Oak/Bury St Edmunds:** no correspondence received to date of meeting. Clerk to chase.
2. **School sign:** Ordered and being progressed by C Cllr Clements.
3. **Additional waste bin request:** Item received and will be installed shortly.
4. **BT kiosk:** The kiosk was slanting and the internal light was not working. Councillors agreed the Clerk should take this up with BT initially before deciding whether to proceed with refurbishment work. Agenda item for further discussion at next meeting.
5. **Wall by The Street Notice Board/BT exchange:** Chairman to contact Bristol Estates
6. **Stage 2 of suggested path improvements:** Chairman to contact the Land Agent for Bristol Estates.
7. **Replacement bench by Church:** Replacement of bench by church in the near future, and new replacement of bench in Meadow Drive.

DATE OF NEXT MEETING - 18<sup>th</sup> November 2013.

There being no further business, the Chairman closed the meeting at 10.25 p.m.

**To resolve that** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was proposed by Cllr Knight that, because of the likelihood confidential information could be disclosed the public and press leave the meeting during consideration of Item 15. All in favour.

**Clerk – NALC /SALC pay award:**

Cllr Knight proposed the NALC recommended 1% pay award for the Clerk w.e.f. April 2013. Seconded by Cllr White – all in favour.

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