

**HORRINGER-cum-ICKWORTH ANNUAL PARISH COUNCIL MEETING HELD IN
THE COMMUNITY CENTRE, HORRINGER ON MONDAY 19th MAY 2014**

Present: Cllrs C Knight, J White, J Dearsley, Mrs R Walker. C Cllr/B Cllr T Clements.)

Apologies: Cllrs J Cannon, Mrs P Davison & P Fuller. Mrs P Cook (Community Council).
Police

TO ELECT CHAIRMAN & VICE CHAIRMAN

C Knight proposed as Chairman by Cllr White, seconded by Cllr Mrs Walker – all in favour. Declaration of Acceptance duly signed.

J White proposed as Vice Chairman by Cllr Mrs Walker, seconded by Cllr Dearsley – all in favour.

<u>PUBLIC FORUM</u> - No matters raised
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DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

MINUTES OF PARISH COUNCIL MEETING HELD 20th JANUARY 2014

The minutes having been amended, it was resolved that the minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr White, seconded by Cllr Knight – all in favour by those who were present at the meeting.

MINUTES OF THE PARISH COUNCIL MEETING HELD 17th MARCH 2014

It was resolved that the minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr Knight, seconded by Cllr Dearsley – all in favour.

SUMMARY OF MINUTES FOR 17th MARCH 2014

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr Knight, seconded by Cllr White – all in favour.

The meeting recessed for the next item.

REPORTS

C Cllr/B Cllr Clements –

Community Council – nothing to report.

Police – three crimes reported – warning issued regarding owners of BMW cars.

The meeting re-convened.

Play Area - monthly report submitted – the shoe scraper had been broken but would be repaired shortly.

Chairman's report – spoke of an email received concerning the location of a Wellington bomber which had crashed 29th September 1941. Suggested placing an item in the Horringer Diary, the website and notice boards.

APPOINTMENT OF REPRESENTATIVES

Trees Cllr Mrs Davison

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Play Area	Cllr Dearsley
Risk Assessment	Cllr Dearsley
Horringer Diary	Co-ordinator - Cllr Mrs Walker
Planning WP	Cllrs Cannon, Mrs Walker & Dearsley .

ANNUAL PARISH MEETING

A donation to the WI for their provision of refreshments was discussed and Cllr Mrs Walker proposed £20, seconded by the Chairman. All in favour.

Fire

A report from the Fire officer had recommended that the fire alarms should be linked for all the building – the hall, old post office, the small room and the social club.

Speeding Notice

It had been pointed out that a village in Norfolk has placed speeding notices on all their wheelie bins in the village for passing cars to see. It was felt a good idea and enquiries should be made as to the cost of printing some for handing out to Horringer villagers to put on their bins.

Hedging

The School House and nearby properties to be contacted to trim overhanging hedging.

Litter

Councillors discussed the problem but no decision reached.

PLANNING APPLICATIONS

The following application was considered and supported by Councillors:-

2 Meadow Drive: Erection of first floor extension to rear elevation including increasing of roof Height. Proposed by Cllr Knight, second by Cllr White – all in favour.

Enforcement Appeal: The Flat, St Leonards House, Manor Lane. Amendment appeal notification letter dated 25th April 2014.

0684/HH 10 The Elms: Erection of 1st floor extension to rear elevation & associated alterations to Garages. No comment. (insufficient planning information)

Meadow Cottage: nothing to report

Planning System

Working party set up on a trial basis of three months. Cllr Fuller to stand in if one of the councillors is unavailable.

FINANCE

564 **Unaudited Accounts 2013/2014:** Copies circulated to all councillors. Approval proposed by Cllr White, seconded by Cllr Knight. Annual Return signed.

565 **Auditor 2014/2015:** Councillors agreed that SALC should continue to undertake the internal audit for Horringer Parish Council.

566 **Risk Assessment:** Cllr Dearsley to undertake the annual assessment. Clerk to provide relevant paperwork.

567 **Signatories:** the meeting agreed for the clerk to obtain the relevant bank forms to increase the number of signatories for the Council. Councillors discussed the recent repeal of S150

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and now being able to make payments via BACS etc. but agreed to remain with the current arrangement of two councillors signing cheques.

- 568 **Cheques:** It was proposed by Cllr White, seconded by Cllr Knight that the following cheques be issued – all in favour.

<u>Chqs</u>		
1541	Post Office (tax)	£157.60
1542	B Crouch (litter April))	£126.20
1543	B Crouch (litter May)	£126.20
1544	SALC (subs)	£350.00
1545	Clerk (expenses)	£109.93
1546	Sarah Place (service charges)	£ 90.90
1547	S Stiff (bus shelter repairs)	£985.00
1548	Mrs Davison (TPO photocopies)	£ 61.26
1549	J Dearsley (phone box light)	£ 11.19
S/O	Personnel (April/May)	£421.74

Current Account £30,400.13 Income £23,426.00

- 569 **Financial Orders:** Cllr White proposed that the new financial orders be approved, seconded by Cllr Knight – all in favour.

- 570 **Standing Orders:** defer to July meeting.

ACCESS BY VILLAGER ACROSS COMMUNITY CENTRE SITE – nothing to report.

DEDICATED CYCLE PATH TO BURY – nothing to report – defer to next meeting.

CORRESPONDENCE

Various brochures for circulation.

Horringer Cricket Club – thank you letter for financial support. Tabled

Mr & Mrs Thaxter – points raised at Annual Parish Meeting. Tabled

Suffolk Community Foundation – grant information. Noted

Samaritans - request for financial assistance. Councillors did not agree to any funding.

MAINTENANCE IN THE VILLAGE

- 1. Footpaths- Bench Oak/Bury St Edmunds:** Defer to next meeting
- 2. Parish Footpath Walk:** No date decided yet
- 3. Lord Bristol/parish green:** Clerk to contact SEBC for details of what and who is responsible for cutting the green and other areas in Horringer.
- 4. Path project update:** A peppercorn rent of £1 p.a. had been suggested for a 20 year lease and councillors needed to consider how much money should be spent during that time. The BT access needed to be queried in view of the Council carrying out any changes. The notice board also should be tidied up. The Chairman to contact SALC and discuss the matter further with them.

DATE OF NEXT MEETING - 16th June 2014

Cllr Mrs Walker presented her apologies for the next meeting.

There being no further business, the Chairman closed the meeting at 9.53 p.m.

Signature.....