

**HORRINGER-cum-ICKWORTH PARISH COUNCIL MEETING HELD IN THE
COMMUNITY CENTRE, HORRINGER ON MONDAY 14th DECEMBER 2015**

Present: Cllrs C Knight (Chairman), J White, Mrs R Walker, P Crofts & J Dearsley
Mrs M Bottomley (Clerk). County/Borough Cllr T Clements
1 villager

Apologies: Cllr P Fuller

<u>PUBLIC FORUM</u> - No matters raised
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DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

MINUTES OF THE PARISH COUNCIL MEETING HELD 16th NOVEMBER 2015

It was resolved that the minutes be approved as a true and accurate record and signed accordingly Proposed by Cllr Mrs Walker, seconded by Cllr White – all in favour by those who were present at the meeting.

SUMMARY OF MINUTES FOR 16th NOVEMBER 2015

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr Mrs Walker, seconded by Cllr White – all in favour.

The meeting recessed for the next item.

REPORTS

County report - brief report provided. The camber on Westley Road is scheduled for work improvements on 1st February. Regarding the school crossing, Mary Jarrett will be undertaking some checks and surveying the area. Planning meeting for Meadow Farm enforcement will take place on 6th February.

Borough has written to SCC about the light at Hornings Park. The Borough consider they have finalised their obligations but councillors disagreed. Matter ongoing.

Police link to be forwarded to Cllr Mrs Walker.

Community Council – nothing to report.

The meeting reconvened.

Play area report – report submitted. Contractor has visited site to trim shrubs as requested. He had also pointed out there was a tree near the garage which was interfering with the fence bordering the Play Area. Councillors agreed this should be removed. Clerk to advise contractor.

Inspection Report discussed. Councillors did not feel the need to display a notice in the play area providing contact numbers of the Council as Cllr Dearsley resided only a short distance away from the area and kept the grounds under surveillance.

Chairman's report – Meeting List of dates for 2016 noted and agreed. Six Bells path, work to commence some time this month. Nothing to report in respect of The Beehive. Village sign – the pole is split and the actual sign needs re thatching etc. Cllr Mrs Walker agreed to contact the villager who had originally worked on the sign to see if he would undertake the necessary remedial work. Cycle path ongoing.

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Lease for the new tenant signed but some work was required on the property. Cllr White advised that the extractor fan was not working and the outside section was missing. Bottom section of the entrance door needed replacement wood as water was coming in. Roof was leaking and tiles in the kitchen needed repairing.

Cllr Mrs Walker kindly agreed to deal with the tiling issue. Clerk to contact Community Council regarding repairs to the roof and a plumber to be called to deal with the soft water problems. Cllr White to liaise with the new tenant on action being taken.

STREET LIGHTING

As already discussed – ongoing.

PARISH PLAN

For the next Horringer Diary issue it was agreed to mention that in view of the lack of response it was decided not to continue at present with updating the Parish Plan. However the Council would continue to monitor the Plan on an annual basis.

PLANNING - no planning applications.

FINANCE

591 **Risk Assessment:** Cllr Dearsley had completed the assessment but pointed out that the CC car park hump edging should be marked in yellow. Clerk to write to CC.

600 **Cheques:** It was proposed by Cllr White, seconded by Cllr Knight that the following cheques be issued. All in favour:-

Chqs		
1594	Litter Picker	£142.00
1595	Waveney Energy	£145.00
1596	SEBC (dog bin /plastic bags)	£160.88
1597	S Bradnam (Play area)	£180.00
1598	Clerk (expenses)	£ 62.39
S/O	Personnel (December)	£256.52

Current A/c £26,978.91 Reserve A/c £9,533.42.

VILLAGE MAINTENANCE

- a) Sale of Speed stickers** Awaiting payment from Whepstead Parish Council
- b) Path/Six Bells** Work scheduled to commence early December. The affected properties have been advised.
- c) BT phone box** Ongoing.
- d) Japanese Knotweed** Clerk to contact the Legal Department advising the properties involved and requesting the appropriate action is taken for the plant to be removed.
- e) Grit Bin/Waste Bins** Waiting for response from SCC regarding location of waste bin at Brick Kiln and the grit bin at 10 The Elms footpath
- f) Emergency Plan** Ongoing. Sue Herne - SCC, the contact for Emergency Planning – conferences and meetings.

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- g) Recycled notice board** Clerk to obtain details of suitable notice boards and to contact CC regarding placement of NB at the Centre.
- h) Verge Parking Manor Lane** Clerk to chase Customer Services & Police for response
- g Bin** Clerk to order a larger dog bin to replace the existing one at the phone
- j) Christmas tree** Consideration to be given to a tree being permanently planted on the Green. Maintenance issues were discussed and it was agreed that a slow growing variety would be appropriate with the Community Council being responsible. The Chairman to reply to enquiry.

POND - COLLEGE CLOSE

The Havebury Housing Partnership had written to the Council advising that they were intending to sell the land in question but were offering the Council first refusal to purchase. A response was requested by 30th January. Clerk to ask for more details. Agenda for discussion and response in January.

CORRESPONDENCE

Clerk & Councils Direct magazine – for circulation

DATE OF NEXT MEETING - 18th January 2016..

Signature.....