

**HORRINGER-cum-ICKWORTH PARISH COUNCIL MEETING HELD IN THE
COMMUNITY CENTRE, HORRINGER ON MONDAY 21st SEPTEMBER 2015**

Present: Cllrs J White (Vice Chairman), P Crofts, P Fuller, J Dearsley & Mrs M Bottomley (Clerk). C Cllr T Clements

Apologies: Cllrs C Knight & Mrs R Walker, Police.

PUBLIC FORUM - Children crossing the road at the end of Manor Lane to reach the bus stop (C Cllr T Clements); school expansion/parking/ dropped kerb at top of Meadow Drive and opposite side of the road. Lollipop possibly only a.m. but not p.m. and support by the school. Contact Steve Boor.

DECLARATIONS OF INTEREST

Cllr White - Item 8 Planning
Cllr Dearsley - Item 8 Planning
Cllr Crofts - Item 5 Finance and Item 12(i) The Beehive

DISPENSATIONS - none

MINUTES OF THE PARISH COUNCIL MEETING HELD 20th JULY 2015

It was resolved that the minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr Dearsley, seconded by Cllr White – all in favour by those who were present at the meeting.

MINUTES OF THE PARISH COUNCIL PLANNING MEETING 24TH AUGUST 2015

It was resolved that the Planning meeting minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr Fuller, seconded by Cllr Crofts – all in favour by those who were present at the meeting.

SUMMARY OF MINUTES FOR 20th JULY 2015

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr White, seconded by Cllr Fuller – all in favour.

The meeting recessed for the next item.

REPORTS

County report - the County report for August had been circulated to all councillors covering the Mason Trust; Endeavour Card; refinancing proposal for Suffolk's Energy from Waste facility; Suffolk Waste Partnership changes; new academy sponsor proposal; active for Life; cycling to school & SCC coming to a high street near you. Update September report covered GCSE results; Key Stage 2 results; Suffolk Skills Show.

Community Council – report tabled covering Energy efficiency works at the Community Centre and future events.

Police – one crime since the last meeting – forced entry at an empty property but nothing was stolen. Villagers to be aware of Hare coursing and to obtain registration nos. for vehicles etc. Sgt Kevin Jay is to retire on 25th September. Sgt Anna Whybro will be replacing him soon.

The meeting reconvened.

Play area report – submitted. Railings are bent. The inside perimeter of the play area needs hazardous weeds removed. S Bradnam has been asked to deal with this along with tidying up shrubs.

Signature.....

Clerk to contact SEBC for information on suitable contractor to deal with the problem of repairing play area edging which is breaking up.

Chairman's report – the electricity meter in the Post Office was read but in the meantime an estimate was provided by SSE. Clerk to arrange for SSE to amend their bill. There had been one enquiry to rent the property with a possible start date of 1st October subject to agreeing the rent. Cllr White to speak with the applicant.

SEBC to be asked what action they are taking in relation to the trees cut down on land north east of Hill Cottage, The Street.

Six Bells work – a copy of the agreed estimate to be sent to C Cllr Clements as he has kindly agreed to arrange for some funding of the work.

Discussion on procedural matters when considering a planning application and when to call a meeting. Matter to again be discussed at the next meeting when there was a full council.

STREET LIGHTING

SEBC and SCC Highways to be contacted regarding the contractor of Hornings Park as to enforcement of repairing the light.

PARISH PLAN

No response from villagers but it was suggested deferring this item until the December meeting.

PLANNING

The following applications were considered by councillors:-

1701/15 **Brambles, The Street:** TPO trees in conservation area etc.
PC Comment: Support (proposed by Cllr Fuller, seconded by Cllr Dearsley – all in favour.

1663/TCA **Manor Grove, Manor Lane:** Trees in Conservation area etc
PC comment: Abstain because of the size of the plans and they were not clear.

FINANCE

591 **Risk Assessment:** Cllr Dearsley to undertake assessment by November meeting. Clerk to forward draft copies.

594 **Cheques:** It was proposed by Cllr White, seconded by Cllr Fuller that the following cheques be issued – all in favour:-

Chqs		
810	Post Office (tax)	£192.40
811	Litter Picker (July/August)	£260.00
812	Clerk (expenses)	£ 52.99
813	SALC (audit)	£222.00
814	Sarah Place (service)	£ 30.00
815	SEBC (empty bins)	£ 72.80
1592	Horringer C Centre (grant)	£2,000
1593	Friends of The Beehive (donation)	£100.00
S/O	Personnel (August/September)	£513.04

Current A/c £29,795.69 Income £255 Reserve A/c £9,533.42

595 **Quarterly Summary:** Receipts & Payments circulated

Signature.....

596 Internal control template completed

597 **SALC audit report:** Clerk to circulate for discussion at October meeting.

ACCESS BY VILLAGER ACROSS COMMUNITY CENTRE

No response to date.

VILLAGE MAINTENANCE

- a) Bus shelters** Cllr Dearsley to check shelters against the Risk Assessment currently being undertaken.
- b) Sale of Speed stickers** Stonham Parva PC has been invoiced for 50 speed stickers.
- c) Tree removal** Contractor has now ground out the roots of the tree removed from the top of Meadow Drive. Remove from agenda.
- d) Path/Six Bells** Three quotes received and Anglia Block paving at £4,460 has been agreed. C Cllr has been sent a copy of the estimate/quote.
- e) Annual Parish Walk** Took place with approximately 35/36 villagers attending.
- f) Japanese Knotweed** Understand this is now a legal requirement for plant to be removed
Clerk to contact SEBC about this.
- g) BT phone box** Ongoing with Cllrs Crofts & Dearsley kindly carrying out the refurbishment.
- h) Grit Bin** Cllr Dearsley to inspect proposed site is suitable and resident agreeable to the bin being located there. Clerk to contact SCC with request to fill them before winter starts.
- i) The Beehive** The owners have been contacted with a request to tidy up the area. Update on possible purchase of the property. Questionnaire being circulated to all householders to identify support. Public meeting scheduled for 13th November.
- j) Broadband query** Villager enquired whether BT had notified the Parish Council as to when Broadband would be fully operational in the village. Clerk unable to confirm this.
- k) Emergency Plan** Clerk to type up information sheet and circulate – agenda item next meeting.

CORRESPONDENCE

Brochures circulated

PCSO Rebecca McDaid – Police surgeries (circulated)

Parking problem in Manor Lane/parking on verges outside Rectory. Churning up grass and causing obstruction of lane. Clerk to contact SCC regarding this problem.

DATE OF NEXT MEETING

19th November 2015.

The Vice Chairman thanked all for attending and closed the meeting at 10.20 p.m.

Signature.....