

**HORRINGER-cum-ICKWORTH PARISH COUNCIL MEETING HELD IN THE
COMMUNITY CENTRE, HORRINGER ON MONDAY 18th JANUARY 2016**

Present: Cllrs C Knight (Chairman), J White, Mrs R Walker, P Crofts, P Fuller & J Dearsley
Mrs M Bottomley (Clerk). County/Borough Cllr T Clements
3 villagers

Apologies: none

PUBLIC FORUM -

discussion on proposals and the cost for upgrading the play area. Clerk to send Grant application form to villager

School Crossing - Cllr Fuller liaising with County Cllr and Mary Jarrett on this matter. Suggestion that a morning survey should be undertaken by SCC Education (schools). Traffic survey carried out last November. Article to be placed in Horringer Diary

DECLARATIONS OF INTEREST

Cllr Crofts - Item 6 Reports
Cllr Mrs Walker - Item 9 Planning

DISPENSATIONS - None

MINUTES OF THE PARISH COUNCIL MEETING HELD 7th DECEMBER 2015

It was resolved that the minutes be approved as a true and accurate record and signed accordingly Proposed by Cllr Mrs Walker, seconded by Cllr White – all in favour by those who were present at the meeting.

MINUTES OF THE PARISH COUNCIL MEETING HELD 14th DECEMBER 2015

It was resolved that the minutes be approved as a true and accurate record and signed accordingly Proposed by Cllr Knight, seconded by Cllr Mrs Walker – all in favour by those who were present at the meeting.

SUMMARY OF MINUTES FOR 7th & 14th DECEMBER 2015

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr Knight, seconded by Cllr Mrs Walker – all in favour.

The meeting recessed for the next item.

REPORTS

County report - monthly round-up report to be sent by C Cllr Clements covering competition to crown the county's most active community for 2015; consultation re the future of Suffolk Fire & Rescue Service; second round of broadband deployment; parents in Suffolk encouraged to get "Sugar Smart"; deadline for Suffolk Primary Schools place application and improvements confirmed for Suffolk's schools at Key Stage 2.

The email from Claire Parker detailing the progress made in regard to the proposed cycle route was discussed; the problem of pot holes particularly in Manor Lane where some repairs had taken place.

C Cllr Clements then left the meeting at 8.24 p.m.

The meeting reconvened.

Community Council – nothing to report.

Play area report – report submitted – the grass will need trimming near the footpath. The Contractor

Signature.....

has been asked to deal with the tree near the garage and he has confirmed he will be contacting SEBC on the Parish Council's behalf for permission to do this.

Chairman's report – discussion to highlight the outstanding items requiring maintenance at the old Post Office – replacing some tiles, fan grills to be repaired, S Williams to repair bottom of the entrance door, plumber to remove soft water appliance and the Community Centre had also agreed to arrange for the leaking roof to be checked.

Community Council to be chased about painting yellow lines in the car park as noted in the Risk Assessment currently being undertaken.

STREET LIGHTING

Since no written response had been received from SEBC regarding the repairs to the Hornings Park lighting, councillors agreed a formal letter should be written expressing the Council's concern and additionally chase up the enforcement issue of the ash trees North East of Hill Cottage, The Street. Cllr Crofts to draft a suitable letter. Chairman and County Councillor to also receive a copy of the proposed letter.

THE POND, COLLEGE CLOSE

Havebury Housing had been asked to provide further information on the possible acquisition of the pond by the Parish Council. No further information had yet been received and the Clerk was asked to contact them again stressing that the Council was certainly interested, in principle, to purchasing the area on offer.

PLANNING

The following applications were considered by councillors:-

- 2452/15** **College House, The Street:** T1 Walnut tree reduce to 10 metres & crown lift to 4.5 metres: T2 Cherry reduce to 4.5 metres
PC comment: Support (proposed by Cllr Fuller, seconded by Cllr Mrs Walker)
- 2438/15/HH** **Horsecroft Hall, Horsecroft Road:** (i) single storey side extension to provide kitchen (ii) single storey side/rear extension to provide playroom and (iii) internal and external alterations.
PC comment: Support (proposed by Cllr Crofts, seconded by Cllr Fuller – 5 in favour, 1 abstension.
- 2447/15LB** **Horsecroft Hall, Horsecroft Road:** (i) single storey side extension to provide kitchen (ii) single storey side/rear extension to provide playroom and (iii) internal and external alterations.
PC comment: Support (proposed by Cllr Crofts, seconded by Cllr Fuller – 5 in favour, 1 abstension.

FINANCE

591 **Risk Assessment:** Assessment forms to be finalised and presented at the February meeting.

601 **Cheques:** It was proposed by Cllr Knight, seconded by Cllr White that the following cheques be issued. All in favour:-

<u>Chqs</u>		
	1599	Litter Picker
		£ 142.00
1	1600	Clerk (expenses)
		£ 22.53
	1601	SEBC (grass cuts)
		£2,724.50
	1602	SEBC (dog bin collection)
		£ 72.80

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1603	Post Office (tax)	£ 192.40
1604	S Place (services)	£ 30.00
1605	W O'Kelly (Beehive donation)	£ 300.00
S/O	Personnel (January)	£ 256.52

Current A/c £25,585.65 Income from Post Office, Whepstead PC & interest £1,047.91
Reserve A/c £9,533.42.

- 602 The two drawer filing cabinet currently retained by Cllr White at his home was no longer required. Councillors agreed it should be advertised for sale in the Horringer Diary.
- 603 **Cricket Club:** A further request for financial assistance had been received from the Club. Councillors discussed and agreed that the Club should send all relevant invoices to the Council – up to £400 – and payment would be undertaken by the Council. Proposed by Cllr Knight, seconded by Cllr Crofts – all in favour.
- 604 **Precept 2016/2017:** draft papers for the budget and precept had been previously circulated to councillors for their consideration. Subject to some minor amendments, Cllr Knight proposed a precept of £27,219 plus the £91 grant i.e. total grant applied for £27,310. Seconded by Cllr White – all in favour.

VILLAGE MAINTENANCE

- a) Sale of Speed stickers** Payment received from Whepstead Parish Council. Remove from Agenda.
- b) Path/Six Bells** Work was scheduled to commence early December but had been delayed due to the weather. Cllr Fuller to chase contractor for a start date.
- c) BT phone box** Ongoing.
- d) Japanese Knotweed** SEBC Legal Department had been contacted requesting their action and obligation to organise the removal of Japanese Knotweed currently located at two properties in the village. Clerk to chase for response.
- e) Grit Bin** Site of bin in Orchard Way/10 The Elms footpath – permission to be sought with SCC Highways/resident – ongoing
- f) Brick Kiln bin** Permission to be chased to place small bin at start of path.
- g) Emergency Plan** Ongoing.
- g) Recycled notice board** Clerk to liaise with Cllr Dearsley in obtaining prices for a recycled notice board for Meadow Drive. The Community Centre had been advised of the Council's suggestion to relocate the old notice board - Meadow Drive - to the Community Centre. (Perspex doors rather than glass).
- h) Verge Parking Manor Lane** Response received and passed to Cllr White for information.
- i) Bins** Clerk to arrange replacement of existing dog bin – 50 litre - for the site at the BT Kiosk. Permission to be sought for a small bin to be located at Brick Kiln

Signature.....

- j) Christmas tree** Ongoing.

- k) The Beehive** e-mail received asking for additional funds to assist in further administrative expenditure. Cllr Knight proposed a donation of £300, seconded by Cllr White – all in favour.

CORRESPONDENCE

Clerk & Councils Direct magazine – for circulation

WI – thank you letter for donation

SALC – Queen’s birthday celebrations. Tabled and forward copy of email to Community Centre.

DATE OF NEXT MEETING - 15th February 2016

The Chairman closed the meeting at 10.01 p.m.

Signature.....