

**HORRINGER-cum-ICKWORTH PARISH COUNCIL MEETING HELD IN THE  
COMMUNITY CENTRE, HORRINGER ON MONDAY 20<sup>th</sup> JUNE 2016**

Present: Cllrs J White (Vice Chairman), Mrs R Walker, P Crofts, P Fuller &  
J Dearsley. Mrs M Bottomley (Clerk).  
1 villager

Apologies: Cllr C Knight. C Cllr Clements

PUBLIC FORUM - frequency and poor performance of cuts on the village green and Hawthorne Drive/Meadow Drive by SEBC; tree work undertaken near the school by SEBC; 4 Holly Close branches dropping down.

DECLARATIONS OF INTEREST

Cllr Crofts - Item 10 Beehive sign

DISPENSATIONS - None

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD 16th MAY 2016

It was resolved that the be approved as a true and accurate record and signed accordingly. Proposed by Cllr Fuller, seconded by CllrWhite – all in favour by those who were present at the meeting.

SUMMARY OF MINUTES FOR 16<sup>th</sup> MAY 2016

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr White, seconded by Cllr Dearsley – all in favour.

The meeting recessed for the next item.

REPORTS

**County /Borough report** - report circulated covering the proposed new heritage centre for SCC; £10 million of road surfacing work taking place during spring and summer and the extended weekend hours at Suffolk's household waste recycling centres.

**Community Council** – report covering their AGM; continuing to improve facilities; planting of Christmas tree on the green; considered recommendations for joint fire detection system; village fete and management committee membership.

The meeting reconvened.

**Play area report** – inspection undertaken and all o.k. SEBC have refused the application to remove the Sycamore which is located close to the brickwork and foundations of a neighbouring house. (TPO033). Cllr Dearsley agreed to liaise with the villager concerned.

**Chairman's report** – Emergency Plan to be finalised by the July meeting. Clerk continues to chase for response to Speed signage for Westley Lane

PARISH COUNCIL TRUSTEE COMMUNITY COUNCIL

The Council needed to agree a pc representative on the Community Council as part of their constitution. Defer decision until July meeting.

PLANNING

The following applications were considered by councillors:-

**16/1027 Land Meadow Farm, Sharpes Lane:** two bay extension to existing hay/machinery store

Signature.....

PC comment: support (proposed by Cllr Mrs Walker, seconded by Cllr Dearsley – all in favour)

**16/0774 Shrubland House, Sharps Lane:** rear orangery.

PC comment: support (proposed by Cllr Mrs Walker, seconded by Cllr Fuller – all in favour)

#### BEEHIVE SIGN

There had been an application by The Beehive to erect a sign on the Village Green and it fell outside the Parish Council's signage scheme. However it is noted that Lord Bristol has given consent and although advertisement consent was required, the Council would not object to the application. The Committee have been made aware of the Council's comments.

#### FINANCE

609 **Auditor:** It was proposed by Cllr White, seconded by Cllr Fuller to appoint LCPAS as the internal auditor.

610 **Review signatories:** Letter received from NatWest concerning maintenance of customer information still needs to be completed by councillors.

612 **Finance Orders:** With amendment of 5.5 to (£5,000), it was proposed the orders be approved by Cllr White, seconded by Cllr Mrs Walker.

**Standing Orders:** With amendments to Item 3 cllr Mrs Walker proposed approval. Seconded by Cllr White – all in favour.

613 **Risk Assessment:** Cllr Dearsley to review and present at July meeting.

614 **Cheques:** It was proposed by Cllr Fuller, seconded by Cllr Walker that the following cheques be issued. All in favour:-

#### Chqs

1636	Clerk (expenses)	£ 144.33
1637	Litter Picker	£ 144.00
1638	McGregor (grass cuts)	£ 456.00
1639	SEBC (plastic bags)	£ 25.28
S/O	Personnel (June)	£ 256.52

Current A/c £ 40,608.54 Reserve A/c £9,533.42.

615 **Emergency Plan:** to be completed by the July meeting.

616 **Audit report 2015/2016:** defer to July meeting

#### VILLAGE MAINTENANCE

##### **a) Public footpaths**

Footpath from cnr Westley Lane down to Old Horringer Hall is overgrown. Cllr fuller to contact SCC and query their maintenance programme. It was pointed out that the PC did have the power to undertake this work as well.

##### **b) Overgrown hedge**

Although the villager had been contacted about the overgrown hedge, the meeting agreed the Clerk should write again to the village more strongly.

Signature.....

- c) **Village green** Clerk to ask McGregors to strim the grass underneath certain trees on the green and undertake general tidying up.
- d) **Repair of village sign** Cllr Mrs Walker to continue with enquiries.
- e) **Dog Bin at Brick Kiln** Clerk to chase for a response
- f) **Draft Lease** Ongoing
- g) **Grit Bin** SCC to be chased
- h) **Japanese Knotweed** Clerk to advise SEBC the initial letter has been sent to the occupants of the property and they in turn have responded that they are dealing with the matter. SEBC to follow up.

#### CORRESPONDENCE

Community Centre - flooding problem in ditch between car park and scout field. The meeting suggested that possibly the Scouts could undertake this clearance. Clerk to advise CC.

SCC notices re grass cutting & fostering

WI letter re donation

Play area report

Network Rail consultation

GNS outing/thank you

Website – Agenda next meeting

DATE OF NEXT MEETING - 18<sup>th</sup> July 2016.

Cllr Dearsley gave his apologies for the July meeting.

The Chairman closed the meeting at 9.25 p.m.

Signature.....