

**HORRINGER-cum-ICKWORTH PARISH COUNCIL MEETING HELD IN
THE COMMUNITY CENTRE, HORRINGER ON MONDAY 17th JULY 2017**

Present: Cllrs C Knight (Chairman), P Fuller, Mrs R Walker, P Crofts, M Hammill
& J Dearsley. Mrs M Bottomley (Clerk). B Cllr T Clements

Apologies: Cllrs J White & C Cllr Mrs K Soons

PUBLIC FORUM - no matters raised

DECLARATIONS OF INTEREST

Cllr Mrs Walker - Item 8 Planning

DISPENSATIONS - None

MINUTES OF THE PARISH COUNCIL MEETING HELD 20th JUNE 2017

It was resolved that the minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr Fuller, seconded by Cllr Dearsley - all in favour by those who were present.

SUMMARY OF MINUTES FOR 20th JUNE 2017

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr Fuller, seconded by Cllr Dearsley - all in favour.

The meeting recessed for the next item.

REPORTS

C Cllr Mrs K Soons - no report.

B Cllr T Clements - nothing to report and there followed a general discussion with councillors on the road works in and around Bury St Edmunds.

Community Council - nothing to report

The meeting reconvened

PLAY AREA/TREE REPORT

The foliage around the area of the play area path needed attention. Cllr Fuller agreed to contact McGregor Services to undertake the work. A problem of some concrete showing near the surface to be dealt with by Cllr Dearsley.

Chairman's report - the Chairman proposed that the Councillor List details on the Horringer website should be amended to exclude phone numbers. Following a brief discussion this was seconded by Cllr Fuller - all in favour.

PLANNING

1270/17/LB Street Farmhouse, The Street: (i) replacement windows and doors to garden room
(ii) partially block up door opening and finish with painted render
PC comment: No objection (proposed by Cllr Crofts, seconded by Cllr Hammill - all in favour)

FINANCE

639 Risk Assessment: Clerk to send copies to Cllr Dearsley.

Standing & Financial Orders: No changes required, approval for both proposed by Cllr Knight, seconded by Cllr Crofts - all in favour.

Signature.....

- 642 **WI donation:** Donation in respect of refreshments provided at the APM. £30 proposed by Cllr Dearsley, seconded by Cllr Knight – all in favour.
- 643 **Cheques:** It was proposed by Cllr Fuller, seconded by Cllr Knight that the following cheques be issued. All in favour:-

<u>Chqs</u>		
1784	P Fuller (restock Emergency Box)	£ 89.44
1785	Litter Picker (June)	£ 144.00
1786	Cancelled	
1787	McGregor Services (cuts)	£ 552.00
1788	Cancelled	
1789	Cancelled	
1790	Saxham Ltd (roof repairs)	£2,220.00
1791	Post Office (tax)	£ 171.20
1792	LCPAS (audit)	£ 175.00
1793	Clerk (expenses)	£ 50.08
1794	Litter Picker (Clothing)	£ 42.98
1795	WI (refreshments APM)	£ 30.00
1796	P Fuller (Emergency box)	£ 16.90
S/O	Personnel (July)	£ 225.95

Current A/c £ 47,531.91

- 644 **LCPAS audit report:** circulated to all councillors and the recommendations to be fully considered at the September meeting.
- 645 **SEBC Signage in Play Area:** Clerk to chase for response.
- 646 **Work Pension Enrolment:** no staff member to join. Declaration of compliance submitted and awaiting confirmation.
- 647 **Bank Mandate:** Because the bank would not discuss parish council business with other than the recognised signatories, the meeting agreed this was unsatisfactory in respect of the clerk being able to discuss and resolve any problems on the accounts. Clerk to obtain the relevant forms for completion to include her as a signatory.

VILLAGE MATTERS

- a) **Village Sign** - Cllr Dearsley advised members that the next stage is to organise the removal of the centre section of the sign. Matter ongoing.
- b) **Telephone box** - Clerk to chase Breams for the revised quote.
- c) **Post Office** - the leaking roof has been repaired but before making payment to the contractor Clerk to write and request guarantee for the work undertaken.
- d) **Knotweed** - SEBC have been requested for an update on their progress in dealing with the problem but there has been no response to date. Clerk to chase.
- e) **Notice Board repair Meadow Drive** - it had been established that the top section on the board was missing causing the water to penetrate the inside of the board. The firm had agreed to fit a new section as soon as possible.
- f) **Emergency Plan Location** - with Community Council agreement it was suggested storing the box in the cupboard in the small room of Community Centre. A copy of the booklet to also be included in the box.
- g) **Overgrown verges Six Bells/The Beehive** - Cllr fuller agreed to contact McGregors and arrange for verges to be cut at the same time as they will be doing the Low Way and along the A143.
- h) **Village Walk** - Sunday, 10th September at 2 p.m. starting on the Green.

Signature.....

CORRESPONDENCE

Consultation on Single Council for West Suffolk. Cllr Crofts offered to look at the consultation paper and draft a response for the Clerk to send to SEBC.

Correspondence between Cllr Fuller and C Cllr Mrs Soons to be circulated and the Chairman agreed to draft a letter to the County Councillor on the various highway issues.

Brochures for circulation

DATE OF NEXT MEETING - 18th September 2017.

The Chairman closed the meeting at 9.25 p.m.

DRAFT

Signature.....