

**HORRINGER-cum-ICKWORTH PARISH COUNCIL MEETING HELD IN THE
COMMUNITY CENTRE, HORRINGER ON MONDAY 18th SEPTEMBER 2017**

Present: Cllrs C Knight (Chairman), J White, P Fuller, Mrs R Walker, P Crofts, M Hammill & J Dearsley. Mrs M Bottomley (Clerk). C Cllr Mrs K Soons & B Cllr T Clements

Apologies: None

<u>PUBLIC FORUM</u> - no matters raised

ELECTION OF VICE CHAIRMAN

Cllr Knight proposed Cllr White as Vice Chairman. Seconded by Cllr Fuller – all in favour

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

MINUTES OF THE PARISH COUNCIL MEETING HELD 17th JULY 2017

It was resolved that the minutes be approved as a true and accurate record and signed accordingly. Proposed by Cllr Knight, seconded by Cllr White – all in favour by those who were present.

SUMMARY OF MINUTES FOR 17th JULY 2017

It was resolved that the summary was an accurate record and signed accordingly. Proposed by Cllr Knight, seconded by Cllr White – all in favour.

The meeting recessed for the next item.

REPORTS

C Cllr Mrs K Soons – the August Roundup report was tabled and two additional items were mentioned:-

* The newly built Eastern Relief Road between Rougham and Moreton Hall has it's official opening on the 25th September.

* Details of the Spread Eagle road improvements can be found in the face book link.
<https://www.facebook.com/KarenSoonsforWestSuffolk/posts/1411504162289809>

B Cllr T Clements – mentioned the new location of the recycling plant and associated lorry problems. Attended a meeting covering mental health and dementia problems in Bury and the launch of the DMO raising awareness of what is happening in the town. Brief general discussion and the B Cllr left at 8.09 p.m.

Community Council – nothing to report

The meeting reconvened.

PLAY AREA/TREE REPORT

Play area report submitted. A few branches have fallen down and been cleared up. The play equipment needs cleaning / washing down and the wooden benches require treating – possibly in the Spring.

Clerk requested to chase SEBC regarding the Public Space Protection Order signage promised in March of this year as to date no sign has been erected.

Signature.....

Chairman's report – councillors discussed the recent refurbishment of the bench on the green. For the present it was agreed the bench should remain on the Risk Assessment but there was a need to ensure the council have all the relevant details of the family who had funded the bench in the first instance.

The Chairman advised councillors that the post on the green had been replaced by the National Trust. It was noted that the dog bin at Brick Kiln had been painted but it was considered acceptable. Repairs on the phone box were ongoing and there was a need to decide what it could be used for. The Play Area grant had been turned down as it had not met the relevant criteria.

The A143 repairs had been done. The pond railings were a mess and SCC should be contacted and asked what their plans were to refurbish them. C Cllr Mrs Soons agreed to chase this issue and councillors agreed to draw up a draft letter to send to her. Verges at the Six Bells have been done.

Discussion as to who owned the field near the Westbury property, and the Chairman agreed to draft a suitable letter to C Cllr Mrs Soons.

The complaint on grass cutting on the green was also considered but it was agreed to leave as is. Chairman to respond to the villager complaining.

PLANNING

The following applications were unanimously supported:-

- 1531/17 /HH Pond Cottage, The Street:** detached garage
- 1566/17 2New Farm Bungalow, Horsecroft Rd:** (i) 2 storey rear ext (ii) 1 dorma window to rear elevation (iii)3no. roof lights to west elevation (iv) alterations to roof on north elevation & (v) change in external materials from brick finish to render and horizontal cladding.
- 1556/17 Easter House, The Street:** 1no Laurel reduce in height up to 3 metres and reduce of overall crown up to 1 metre.
- 1144/17 6 Orchard Way:** (i) first floor extension over existing garage (ii) single and two storey rear extension as amended by plans 24th August 2017
- 1457/17 1 Brook Close:** 2no. Ash trees pollard to a height of 5 metres
- 1720/17 St Leonards Church, The Street:** (i)single storey WC ext. to Western elevation (ii) removal of chimney to Northern elevation.
PC comment: No objection (proposed by Cllr Knight, seconded by Cllr White – all in favour)
- 17/17 79 Hillcrest, 4 Whepstead Road:** (i) two storey side extension (ii) single storey rear extension & (iii) front porch
PC comment: support (proposed by Cllr Knight, seconded by Cllr White – all in favour)

FINANCE

639 **Risk Assessment:** Bream have commenced work on the phone box. The Clerk provided the BDO template on the Financial Risk Assessment and the Chairman agreed to amend to be more suitable for the council's requirements.

646 **Workplace Pension:** Clerk to chase for documentation to finalise entry and exit.

Signature.....

- 647 **Cheques:** It was proposed by Cllr Knight, seconded by Cllr Fuller that the following cheques be issued. All in favour:-

Chqs

1797	St Leonard's Church (clock donation)	£ 500.00
1798	Litter contractor (July/August)	£ 288.00
1799	McGregor Services (cuts)	£1,050.00
1800	Post Office (tax)	£ 171.20
1801	Haughley PC (2 inv.stamps/cartridge)	£ 63.74
1802	LCPAS (Date training)	£ 8.00
1803	Clerk (expenses)	£ 59.30
S/O	Personnel (September)	£ 225.95

Current A/c £ 44,826.09 Income (Interest & rent £800.16)

Receipts & Summary sheet circulated all councillors. (Variance column included)

VILLAGE MATTERS

- a) **Village Sign** - Matter ongoing.
- b) **Telephone box** – Revised quote received and work by Breams has commenced.
- c) **Post Office** – Guarantee for 10 years has been received from the contractor.
Clerk to forward Cllr White the template lease in respect of the possible renewal by the current tenant.
- d) **Knotweed** – Clerk to chase SEBC again for a response. Councillors agreed the Clerk should write again to the relevant properties about the problem since ownership had changed recently and to advise what action is being taken to eradicate the plant.
- e) **Notice Board repair Meadow Drive** – replacement part received and Cllrs Fuller and Dearsley have kindly agreed to fit this shortly.
- f) **Emergency Plan Location** – The Clerk has provided a copy of the Plan and Cllr Fuller will include this in the box which is located in the small room at the Community Centre. Remove item from agenda.

CORRESPONDENCE

Leaflet on Oil consortium for the village. Noted.

Community Council meeting dates. Clerk to advise which dates clash with PC dates

Brochures for circulation

DATE OF NEXT MEETING - 16th October 2017.

Cllr White presented his apologies for this meeting.

The Chairman closed the meeting at 9.41 p.m.

Signature.....