

Horringer-cum-Ickworth Parish Council
Minutes of the meeting held on Monday, 15th October 2018
In Horringer Community Centre

Present: Cllr White (Vice-Chair), Cllr Crofts and Cllr Walker

No members of the public were in attendance

Mrs S Brown (temporary clerk) took the minutes.

The Vice-Chair welcomed everyone to the meeting.

1	<p>Record Councillors' apologies for absence: Apologies received and accepted for Cllr Knight, Cllr Fuller, Cllr Dearsley and Cllr Hammill</p>
2	<p>Declarations of Interest: Declaration of interest received from Cllr Walker in regards item 9.</p>
3	<p>County Councillors' report: Cllr Soons attended. The October report had been received and circulated to Councillors. Cllr Soons recapped the highlights of the October report, a question was asked in regards the planning survey consultation and it was advised they hoped this would bring in further ideas. In regards potholes, if any are still a problem to advise Cllr Soons and she will chase again.</p> <p>Cllr Soons advised the Remembrance wreath should be available from the 26th October: Cllr Soons to liaise with Cllr Knight for collection.</p> <p>A question was asked on the new traffic enforcement arrangements, Cllr Soons advised the County were not involved it is the Borough Council. However, Highways had sent out information to the Parish Council to ensure all traffic orders, road markings and signs associated with on-street parking are consistent and fit for purpose, see below in correspondence. Cllr Crofts asked if the traffic enforcement will be better with the Local Authority rather than the Police. Borough Cllr Clements felt it would be better as the resources will go back to the Authority so it will incentivise them to carry out the enforcement. The problems with parking round the village school will be a test of this. It was felt the Police only infrequently enforce illegal parking, it is hoped it is more efficient with the Borough.</p> <p>Borough Councillors report: Cllr Clements attended and gave his report which included: Barley Homes will not now be working together with Suffolk County Council. However, they still have active sites but are now an entirely a West Suffolk enterprise. This does not prevent the County Council selling land to the Borough, this was briefly discussed. Cllr Clements highlighted a locality grant was available for children to attend a Chinese evening at The Apex as a cultural event he was advised to contact the head teacher of the primary school. Briefly discussed the difference between a Borough and District and Mayoralty.</p> <p>Community Council report: The Community Council had no report to send. Cllr Crofts advised the Community Council are considering a major project to demolish and re-build the hall.</p> <p>Public Forum: No members of the public in attendance.</p>
4	<p>To consider the approval of the minutes of the last meetings: Cllr Walker proposed, seconded by Cllr White to approve the minutes of the meetings held</p>

	on 17 th September 2018 and signed as a true record.	
5	<p>Reports:</p> <ul style="list-style-type: none"> i. Play Area Report: Cllr Dearsley not in attendance and no report had been received. A third quote had been received for the tree works, council discussed and all in agreement to ask Bradnams to carry out the work of taking down Sycamore tree which has a large cavity and x2 cherry trees (one dying back one on boundary). Clerk to inform the resident. ii. Chairman's Report: A brief report was received and read to Council which included: A pothole at Orchard Way and at the bend of Horringer Hall had been reported. Parking on Street had not heard back from landowner, Cllr White advised he had also received a complaint in regards parking from a resident and he had advised them the land was not owned by the Parish Council. A delay in receipt of bank statements the Chair to contact the bank again. Horringer Diary deadline 2nd November to include 'no parking on the grass along The Street'. 	
6	<p>To consider request for prescriptive right of access and ditch/drainage issues: Council briefly discussed and agreed Cllr Crofts to arrange a meeting between the National Trust Officer and the working group from the Parish Council (Cllrs: Crofts, Knight and White) to circulate the date to all if any other Councillor wishes to attend in the first instance. To place on next agenda.</p>	
7	<p>To Consider power/lighting to Telephone Box: Council discussed and all in agreement for Cllr Crofts to take this forward and complete the planning application. Cllr Knight to contact Breams to supply the technical information. Cllr Crofts to liaise with Cllr Knight. To place on the next agenda.</p>	
8	<p>To Consider GDPR compliance and adoption of any necessary policies: The Clerk explained the further paperwork and policies needed to be adopted for compliance. Council briefly discussed and agreed the Clerk to send out all paperwork by email with the next agenda. To place on the next agenda.</p>	
9	<p>To Consider request for playgroup signage: Cllr Walker advised Council on the need for a free-standing A board sign on the corner of Meadow Drive to help advertise the pre-school. Council discussed and all in agreement no objection with the following provisos: If a significant problem later on to rescind permission. Maximum advertising of a 3 week period at a time. With a maximum of 4 periods a year of advertising therefore no more than 12 weeks a year the sign will be on display. Subject to approval of the sign itself and site.</p>	
10	<p>To Consider wreath laying on Remembrance Sunday: The Chair to lay the wreath on Remembrance Sunday on behalf of the Parish Council. The Chair to liaise with County Cllr Soons as above.</p>	
11	<p>To Confirm meeting dates for 2019: The clerk circulated proposed meeting dates for 2019. The Clerk to confirm with the booking secretary the May meeting is held in the main hall. To circulate to Councillors.</p>	

12	<p>Correspondence:</p> <ul style="list-style-type: none"> • West Suffolk Housing Strategy consultation & online survey: circulated to Councillors • HMRC letter to advise of credit on PAYE account: to clerk forward to the payroll provider • St Edmundsbury Borough Council Extraordinary Overview & Scrutiny Committee 31 October at 4pm West Suffolk House: circulated to Councillors. • Litter picking campaign in Horringer 11th & 25th November: Cllr Walker to check with the Street Cleaner the area he cleans. • Invite to SALC AGM 6 November: circulated to Councillors • Civil Parking Enforcement review of road markings: Council checked the two areas on the plans highlighted which needed checking to ensure they are correct. Council felt they were correct, Cllr Walker to double check the areas marked are correct and to come back to the Clerk. • Cllr White advised a thank you letter had been received from Ickworth Primary School for the donation. 	
13	<p>Planning:</p> <ol style="list-style-type: none"> i. Application DC/18/1940/HH Hillcrest, 4 Whepstead Road – 2 Storey side extension, single storey rear extension & front porch, alterations to existing facing materials (previous application DC/17/1779/HH): Council discussed and all in agreement no objection ii. Application DC/18/2023/FUL Honeyballs Lodge, Ickworth Park – Change of use of ground floor to A3 – Cafe (retaining mixed use – ancillary to Ickworth House): Council discussed and all in agreement no objection. iii. DC/18/2024/LB Honeyballs Lodge, Ickworth Park – Application for listed building consent alterations to expand size of existing kitchen within existing building in association with change of use: Council discussed and all in agreement no objection. iv. Any applications determined by Planning Authority: None received 	
14	<p>Finance Report and to consider payments to be made: Payment schedule circulated to Councillors. Due to none receipt of bank statements the income received for October could not be confirmed. The reserve account held a cleared balance at 31.3.18 £9,533 – the Current Account a cleared balance at 7.9.18 £33,274.61 and an uncleared balance after the invoices on the agenda were paid of £30,676.49. Council were all in agreement for the payment of invoices to be made:</p> <ol style="list-style-type: none"> i. Insurance premium £580.55: A cheque no: 1752 was raised for £580.55 ii. Temporary clerk invoice & expenses: A cheque no: 1753 was raised for £581.60 iii. Street cleaning service September: A cheque no: 1751 for £144 was raised. iv. McGregor Services inv:3559 for £492 grass cutting: A cheque no: 1750 for £492 was raised. 	

	<p>Only one signatory was present the Clerk to obtain 2nd signature from Cllr Knight outside of the meeting when he was available. No further invoices had been received.</p>	
15	<p>Councillors' reports and items for future agenda: The Clerk to ask Cllr Soons and Clements if they could send a written report for the next meeting and there would be no need for them to attend the meeting as Council had a very full agenda. To exclude the public at the end of the November meeting to discuss staffing matters.</p>	
16	<p>Date of next meeting – The date of the next scheduled meeting was confirmed as Monday, 19th November 2018 at 7.30pm in the Community Centre.</p> <p>There being no further business the meeting was closed at 9.15pm</p>	