

**HORRINGER-cum-ICKWORTH PARISH COUNCIL MEETING HELD IN THE
COMMUNITY CENTRE, HORRINGER ON MONDAY 19th MARCH 2018**

Present: Cllrs C Knight (Chairman), J White, P Crofts, J Dearsley, Mrs M Bottomley (Clerk)
B Cllr T Clements, C Cllr Mrs K Soons,

Apologies: Cllrs P Fuller, Mrs R Walker & M Hamill

<u>PUBLIC FORUM</u> - no matters raised

DECLARATIONS OF INTEREST - None

DISPENSATIONS - None

MINUTES OF THE PARISH COUNCIL MEETING HELD 19th FEBRUARY 2018

It was resolved that the minutes be approved as a true and accurate record and signed accordingly.
Proposed by Cllr Knight, seconded by Cllr White – all in favour by those who were present.

The meeting recessed for the next item.

REPORTS

B Cllr T Clements – councillors noted the number of documents forwarded by B Cllr Clements regarding the problem of Japanese Knotweed and how to deal with it. Discussion followed and since it was noted that only one villager to date had complained of the Knotweed being present on the land of the local pub and two village properties councillors felt it was a matter for the pub to resolve the issue with the neighbouring properties. It was agreed that in the absence of any further complaints from the land owners affected, the Clerk should write to the complainant advising that the Parish Council did not feel it necessary to take the matter further at this stage. Proposed by Cllr Knight, seconded by Cllr White.

The Borough Councillor outlined the response so far to the Boundaries consultation for SEBC and Forest Heath and welcomed any further comments.

Cllr Crofts highlighted the fact that the Parish Council were not advised by SEBC of the outcome of any planning applications when the Council had written and made comments concerning the application. B Cllr Clements agreed to follow up this point.

Discussion followed about the replacement of a bollard near the Meadow Drive entrance and although it was installed and funded initially by SCC, the Borough Councillor agreed to check what funds could be made available to the Community Council who could probably undertake replacing the bollard.

C Cllr Mrs K Soons – Monthly report circulated to councillors. In response to a query as to when the pond/fencing repairs would take place she agreed to chase this up. The repair of potholes in the village was also discussed and the County Councillor asked councillors to report to her those that were still outstanding. She also agreed to chase the matter of the footpath not cut back between the path Godfreys Cottages/ Chevington Road and College Close..

Cllr White confirmed he would arrange for the County Councillor to receive issues of the Horringer Diary in future.

Community Council – report circulated covering maintenance issues and current finance status; DIY day; Horringer Diary; Film Shows; Farmers Market,

Signature.....

John R White, via chairman

Councillors discussed the need for additional funding by the Community Council and Cllr White proposed setting aside £5,000 once a completed grant application form was received.

Further discussion on the cycle path took place including additional funding being sought for the project.

The meeting reconvened.

Play area - Horringer Play report circulated and considered. There was an error on Page 6 which showed a yellow bin in situ but this had been replaced by a Bear fun bin. Clerk to query this. Weather permitting the furniture will be cleaned early Spring

Chairman's report – no update received on The Beehive's additional structure. Boundary Report noted. Clerk to send this year's precept forms to the Chairman. Additional information on GDPR also to be circulated as received. Need to enquire if the grit bins have been filled

PLANNING

The following applications were considered:-

- 0337/18** **15 Hawthorn Drive:** 1no Ash (T1 on plan and within area A1 on order) – remove 1no stem overhanging from neighbouring garden to main trunk and lift crown over garden to 5 metres.
PC comment: Support (proposed by Cllr White, seconded by Cllr Knight – all in favour)
- 1915/18** **Manor Lodge, Bury Road:** (i) replacement of vehicular access entrance gates with pedestrian only access gate (ii) new vehicular access with entrance gates and wall and (iii) cart lodge
PC comment: No objection but Council would request SEBC to ensure that the appropriate visibility splay is provided in accordance with SCC Highways requirements. (proposed by Cllr Crofts, seconded by Cllr White – all in favour)
- 0215/18** **Treene, Sharps Lane:** 2no dwellings (following demolition of existing dwelling)
PC comment: Object (proposed by Cllr Crofts, seconded by Cllr Dearsley – all in favour) Letter attached providing reasons.
- 0442/18** **1 Brook Close:** 1no. Oak - Lateral crown reduction to overhanging branches of conservatory by 4m to the most suitable growth point and 1no. Willow crown reduce to height of 4 metres.
PC comment: no objection

FINANCE

- 639 **Financial Risk Assessment:** Chairman to add “date approved and signature” to the document.
- 646 **Workplace Pension:** Clerk to continue chasing for documentation to finalise entry and exit.
- 654 **Grass Cutting contract:** request to detail individual items.
- 655 **Cheques:** It was proposed by Cllr White, seconded by Cllr Knight that the following cheques be issued. All in favour:-

Chqs

1707	Litter Picker (February)	£144.00
1708	Clerk (expenses)	£ 20.07
1709	HMRC (tax)	£171.20
1710	ICO (subscription)	£ 35.00
S/O	Personnel	£238.38

Signature.....

J.P. White, Vice-Chairman

Current A/c £ 34,932.37 Income (Interest/etc. £23.28) Reserve A/c £9,533.42
An amount of £22.91 credited the account with no details.

656 **Rent:** Clerk to send chasing letter for payment.

VILLAGE MATTERS

- a) **Village Sign** - The Village Sign People had advised that the cost of repainting the sign would be £790.00 and it was agreed to draw a cheque for this amount and for it to be held by Cllr Dearsley who would make the payment once the sign was delivered to his address and he was satisfied with the work undertaken. Proposed by Cllr White, seconded by Cllr Knight – all in favour. Cheque 711 for £790..
- b) **Telephone box** – Two quotes had now been received from Hart - Carpenter and Stephen Williams and councillors agreed to accept the quote from SW. However since Breams were being asked to quote to relocate the phone box the Clerk needed to ask Stephen Williams to wait until this had been received before undertaking the work if the relocation was agreed.
- c) **Footpath College Close/Manor Lane:** this had now been done.

CORRESPONDENCE

T Clements – Japanese Knotweed information update
S Williams - quote

DATE OF NEXT MEETING - 16th April 2018..

The Chairman closed the meeting at 9.45 p.m.

Signature

John R White, Vice-Chairman