

Horringer-cum-Ickworth Parish Council
Minutes of the meeting held on Monday, 18th February 2019
In Horringer Community Centre

Present: Cllr Knight (Chair), Cllr Crofts, Cllr Dearsley, Cllr Hammill and Cllr Walker
 No members of the public were in attendance
 Mrs S Brown (temporary clerk) took the minutes.
 The Chair welcomed everyone to the meeting.

| | |
|---|---|
| 1 | <p>Record Councillors' apologies for absence: Apologies received and accepted from Cllr White and Cllr Fuller</p> |
| 2 | <p>Declarations of Interest: Cllr Walker in regards item 13i</p> |
| 3 | <p>County Councillors' report: Cllr Soons attended a report had previously been circulated which included: Green light to develop more specialist education placements in Suffolk, Suffolk's roads warming to £300,000 thermal patching technology, Department for Education recognises outstanding performance by Suffolk students (GCSE & A level results), 10,000 Suffolk homes say 'no' to cold callers on their doorsteps and Energy project awards its 100th grant to help businesses be more environmentally friendly and 'Our Water' Project. It was asked what 'Our Water' involved Cllr Soons advised a volunteer would be given SCC training with water courses being mapped out highlighting potential flooding risks. If there are any issues they would probably be able to sort the issues more quickly as some of the preliminary works may have already been undertaken. Council discussed and Cllr Crofts volunteered for the training on behalf of Horringer, he will email Cllr Soons to confirm this.</p> <p>Cllr Soons had recently visited Horringer primary school speaking to the head and a number of parents on parking issues. It was highlighted a recent car issue at the school had taken place. It was noted the police had been present on a couple of occasions. A brief discussion took place Cllr Soons to go back to SCC and ask for the yellow lines to be re-painted as they are currently very faint. Cllr Soons highlighted Barrow school had painted zigzags on the road which had helped make the parking situation better. The Parish Council were happy for Cllr Soons to review the situation including supporting the school with any measures to help resolve the parking situation.</p> <p>Request for a speed survey was discussed confirming Westley Lane. Cllr Soons to speak to Highways in regards the speed limit on the A143 coming from Bury, which is currently 60mph because of the bends it was felt the limit should be 40/50mph as vehicles go too fast for the conditions. Cllr Hammill advised the chevron on the road coming out of Bury had still not been replaced this was discussed and the ref no: 222292 was given to Cllr Soons to chase.</p> <p>Locality monies if the Parish Council wished to access this, the form must be completed and sent back by 5th March. It was highlighted there may still be monies previously set aside for the Play park Cllr Walker to investigate this and advise Cllr Soons.</p> <p>Borough Councillors report: Cllr Clements attended and gave a report which included: All locality monies had been used for the year, it was hoped the Suffolk Mind meeting will go ahead with Abbeycroft on board. Member's allowances</p> |

| | |
|--|---|
| | <p>were currently being discussed at Council as well as working towards West Suffolk Council. One and a half million pounds had been invested into leisure centre including soft play, climbing tower and pilate meditation area.</p> <p>Community Council report: condition report on the Community Centre a special meeting to be convened of some of the Management Committee. The Social Club may be represented and someone from the Parish Council is welcome to attend. At present opinions are being sought from roofing contractors so we have better information. It is likely a project team will be set up to take this forward once the Management Committee has decided on the right course of action. Cllr Crofts advised they had received four quotes for the roof varying between £30,000 and £50,000 the meeting is to be held on 27th February at 7.30pm in the Community meeting room. The Chair to ask Cllr White and Cllr Fuller if either is able to attend.</p> <p>4 To consider the approval of the minutes of the last meetings: Cllr Walker proposed signing the minutes of the meetings held on 21 January 2019 be approved and signed as a true record seconded by Cllr Dearsley all in agreement.</p> <p>5 Reports:</p> <ul style="list-style-type: none"> i. Play Area Report: The January report had been circulated to Councillors and discussed. Cllr Dearsley had completed the monthly checklist with no serious problems found. It was agreed Cllr Walker to ask the Play park committee to chase Sovereign in regards the splits in the timber and to ask for confirmation in writing that this is not a problem. To also ask Sovereign for their view on the minor works highlighted in the January report. ii. Chairman's Report: The Chair advised the tenant of the old post office had confirmed they had paid rent arrears and was now up to date with payments. The Chair confirmed if at 1st April the rent was not up to date interest would be charged and the tenancy agreement comes up for renewal in November. Nothing further had been heard from the land owner who had recently been written to. An article to go in the next Horringer Diary that the Parish Council had arranged for St Edmundsbury Borough Council to empty the litter bins. Cllr Walker advised the Scouts would carry out a litter pick. It was hoped to have regular litter picks throughout the year, it was hoped volunteers would come forward at the Annual Parish meeting. The Clerk to obtain advice as to whether a Parish Council can give monies to the PCC for churchyard maintenance. <p>6 To Consider request for prescriptive right of access & ditch/drainage issues: The Chair advised no National Trust Officer had contacted the Parish Council, to place on next agenda.</p> <p>7 To Consider Replacement Entrance Gates & Locality Grant: Council discussed and resolved to obtain quotes to refurbish the gates already in situ on Westley Road coming into the village on one side of the road and on Bury road coming into the village on both sides of the road. The Clerk to contact local companies for quotes. Council discussed and resolved to obtain quotes for</p> |
|--|---|

| | |
|----|--|
| | <p>matching gates (the same design as Westley) on the A143 from Haverhill into Horringer and on Sharpes Lane from Whepstead into Horringer. Cllr Hammill to take photographs of the sites and the Clerk to obtain a quote for the works. The Clerk to complete the locality application form if a quote is received in time.</p> |
| 8 | <p>Refurbishment of Telephone Box Update: Cllr Crofts advised nothing further to report to place on next agenda.</p> |
| 9 | <p>To Confirm St Edmundsbury to empty litter bins: Cllr Walker proposed St Edmundsbury to continue to empty the litter bins seconded by Cllr Hammill all in agreement. Council discussed whether to keep all dog waste bins and litter bins, it was agreed to keep all bins and keep this under review. Council discussed whether there was a need to move or purchase a larger waste bin. The Clerk to get some prices for larger waste bins, to place on next agenda.</p> |
| 10 | <p>To agree and sign Play Area inspections – Service Level Agreement: The Chair signed and dated the Service Level Agreement with West Suffolk Council to continue to carry out play inspections.</p> |
| 11 | <p>Correspondence:</p> <ul style="list-style-type: none"> • Plug in Suffolk – UK’s first ‘fully open’ electric vehicle charging network – Noted • West Suffolk quarterly planning newsletter – Noted 1st May 2019 no longer sending out paper copy of applications Councillors will need to view planning application documents on West Suffolk planning portal. • West Suffolk Electoral Services letter – Cost of uncontested election Parish Councils with 7 seats of less £64.70 • SCC Flood & Water Management Team ‘Our Water’ Project – Dealt with above in item 3 • SALC Election information on moratorium period (purdah) – Noted, it was also advised nomination packs were available to be downloaded from West Suffolk website. Nomination forms to be hand delivered to the Returning Officer, West Suffolk House no later than 4pm on 3rd April. • Ditch overgrown with vegetation - Noted |
| 12 | <p>Planning:</p> <ol style="list-style-type: none"> i. Application DC/19/0148/TCA The Old House, The Street: Reduce in height to 3m – 1no Lawsons Cypress & reduce in height of young Holly trees to height of adjacent fence to establish as a hedge: Council discussed and all in agreement no objection. ii. Application DC/19/0128/HH 6 Meadow Drive: Single storey rear extension 1no skylight: Council discussed and all in agreement no objection. |
| 13 | <p>Finance Report and to consider payments to be made: Payment Schedule for February had been circulated to Council. The Reserve account at 8.1.2019 £9,533.42 the Current account at 5.2.2019 held £28,487.36 with £1.62 received in interest.</p> <ol style="list-style-type: none"> i. Application from the Pre-School for donation to support their funding application to Biffa: Cllr Walker advised Council the pre- |

| | | |
|--|---|--|
| | <p>school were hoping to put together an expression of interest for a £50,000 Biffa grant if this is successful part of the condition is a need for a third party to fund 10% £5,000. The grant of £5000 would not be needed until 2020. Cllr Walker detailed monies already raised from various foundations. The new premises would be sited on the same plot and would be a community asset. It would have a staff room/office, better disabled facilities/special educational needs and better toilets. The Chair to send Cllr Walker a grant application form to be completed and to place on the next agenda for formal approval.</p> <p>ii. To confirm payment to Sovereign of £600 deposit form goal post: Council confirmed the deposit payment to Sovereign with a cheque no:1765 raised of £600</p> <p>iii. No further invoices had been received.</p> <p>14 Councillors' reports and items for future agenda: To consider pre-school grant application. Cllr Hammill gave his apologies for the next meeting on 11th March.</p> <p>15 Date of next meeting – The date of the next scheduled meeting was confirmed as Monday, 11th March 2019 at 7.30pm.</p> <p>16 To Resolve to close the meeting to the public to progress staffing issues: Council resolved to close the meeting to the public. The Chair updated Council; all Councillors had read the latest letter from Suffolk County Council Legal Department and the Chair advised Council on approximate costs. Council discussed and all in agreement to follow SCC Legal Department recommendations and send the appropriately worded letter. A cheque no: 1886 was raised for the Clerks salary.</p> <p>There being no further business the meeting was closed at 9.35pm</p> | |
|--|---|--|