

**Horringer-cum-Ickworth Parish Council
Minutes of the Parish Meeting held on Monday 18th November 2019
In Horringer Community Centre**

Present: Cllr. Knight (Chairman), Cllr. White, and Cllr. Walker, Cllr. SCC Karen Soons Mrs. Michelle Thompson (Parish Clerk) took the minutes.

Cllr. Knight welcomed everyone to the meeting.

Democratic 1/4 Hour/ Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45 pm Members of the public may not take any further part in the meeting after this item has been discharged..

(Items raised for decision will appear on the agenda for the next meeting)

No members of the public were present

		Action
1.	Record Councillors' Apologies for Absence: Cllr. Crofts (Vice - Chair) Cllr. Fuller, Borough Councillor Terry Clements	
2.	Declarations of Interest:	
3.	<p>County Councillor's Report: Cllr. Soons discussed the meeting with Luke Merton and the response received. It was agreed that the Parish Council would measure and weigh up the situation with regard to "Footpaths", taking some photos and reporting back to Luke Merton and Karen Soons to see what can be achieved; maybe involving the assistance of a third – party. Cllr. Knight and Cllr. Crofts will meet and discuss, then report back. Karen Soons mentioned about the forthcoming election and the date to submit postal votes etc. <i>(for any further information see attached Parish Newsletter)</i></p> <p>Borough Councillor's Report: Cllr. Clements did not attend the meeting and did not provide a report.</p> <p>Community Council Report: "The bonfire was a great success, but our costs were higher and our takings down a bit on last year. We still made £695 profit. There will be a Christmas tree light-up on 6th December on the green. Bryan Stokes has been asked to switch on the lights."</p>	

<p>4.</p> <p>5.</p> <p>6.</p>	<p>To Consider the Approval of the Minutes of the Last Meeting:</p> <p>The signing of the minutes of the meeting held on 21st October 2019 were proposed by Cllr. Knight and seconded by Cllr. Walker All were approved and signed as a true record.</p> <p>Reports:</p> <p>i <i>Play Area Report</i></p> <p>As Play Area Coordinator, Cllr. Walker reported that the last months Inspection highlighted some fungus growing, this is being monitored. Also, there is still some equipment with screws loose, Cllr Walker will contact Sovereign and ask if they will inspect the equipment to make good. At the same time ask if they can recommend any companies that might give a quote for matting in the Play Area.</p> <p>The overflowing bin situation is still on- going and the Clerk has been asked to report back to West Suffolk Council once more.</p> <p>ii <i>Chairman’s Report:</i></p> <p>The Chairman reported that he has received an invitation to the Carol Service in Bury St Edmunds and did we want to send a Representative.</p> <p>A letter was sent to the Rural Task Force Scheme asking if we could be kept updated; more information is to follow after the Borough’s has had their meeting in January 2020. Also, a reply was sent about the S.H.E.L.A.A. about potential developments in the village.</p> <p>The Chairman confirmed everyone had had a copy of the Meeting Dates of 2020.</p> <p>Updates:-</p> <p><i>Footpaths</i></p> <p>This had been discussed earlier with Cllr. Soons. The Clerk informed the Parish Council that she had sent a follow-up email, chasing the letter of complaint to the Chief Executive of Highways</p>	<p><i>Cllr. Walker</i></p> <p><i>Michelle Thompson</i></p>
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	<p>Purchase of Closed Noticeboard in Front of the Community Centre</p> <p>This has now been ordered and we are waiting confirmation of delivery.</p> <p>Parish Councillor Vacancies</p> <p>Cllr. Walker has arranged the printing of flyers and posters to advertise the vacancies. These are to be sent out with the Village Diary and displayed around the village.</p> <p>Grit Bins</p> <p>A list of the village volunteers was compiled by the Clerk and sent to Cllr. Fuller to start up the “WhatsApp Group”</p> <p>Proposed Defibrillator situated at Ickworth Park Primary School</p> <p>This is an on-going process and still waiting on instructions from the school.</p> <p>DCON(A)/2575 Telephone Kiosk – The Street Horringer:-</p> <p>This is an on-going process It has been suggested that the Parish Council should have a tarmac surface for the path. When the opening is set then we can look at displaying some work from the local school and put shelving inside; quotes to be obtained. A small noticeboard inside to display business cards, leaflets etc.; the clerk is to acquire quotes. Contact BFP when appropriate.</p>	<p>Cllr Walker</p> <p>Cllr. Fuller</p> <p>Cllr. Knight Michelle Thompson</p>
7.	<p>To Consider the Pricing for Hatching of a Parking Space for Emergency Access for the Scouts</p>	
	<p>We are awaiting on an update from the Community Council</p>	
8.	<p>To Consider Risk Assessment Document received By The Community Council</p>	
	<p>The Social Club requested this and once it has been obtained the Community Council will report back on their findings.</p>	

9.	<p>To Consider Car Parking on the Village Green.</p> <p>There was an event on the Village Green which Lord Bristol gave consent to. This issue has now been resolved.</p>	
10.	<p>Correspondence:-</p> <p>There was an email received from a parishioner about the number of signs displayed around the village. The Chairman replied.</p>	
11.	<p>Planning:</p> <p>Although there were no planning applications received in November The Parish Council did write a letter supporting Household Planning Application DC/19/1924/HH. The Clerk is to circulate again the Planning Application to the councillors.</p>	
12.	<p>Finance Report and to consider payments to be made: The Clerk confirmed receipt of rent from the Old Post Office of £200 Total Income for Nov £200</p> <ul style="list-style-type: none"> i. Came and Company (Parish Insurance) Cheque no: 1925 was raised for £596.47 ii. SALC (Budget Training P Crofts) Cheque no: 1926 was raised for £42.00 iii. Michelle Thompson (Clerks Salary) Cheque no:1927 was raised for £243.00 iv. McGregors (Grass Cutting Oct) Cheque no; 1928 was raised for £264.00 v. M Thompson (Clerk expenses) Cheque no: 1929 was raised for £71.52 vi. P. Crofts (Travel Expenses for Budget Course) Cheque no: 1930 was raised for £27.00 <p>No further invoices have been received.</p> <p>Reserve account @ 9,533.42 - 08.01.2019 Current account @ 41,190.41 - 07.10..2019</p>	

	<p>The Clerk informed the Council that the Reserve Account details needed updating and so suggested obtaining the relevant bank forms to do so. All agreed</p> <p>Consider Budget /Precept Setting Schedules (<i>i.e. Grants given by the Parish Council etc</i>) Grants sent out to local organisations had been received and will now be considered within the budget and precept meeting held next month. The Clerk was asked to prepare a draft Income and Expenditure Account to the y/e 31.03.20 with some draft budget figures to assist the Council in the preparation of setting their Precept.</p> <p>Grass Cutting Quotation</p> <p>A three - year, grass cutting contract was agreed by the Parish Council.</p> <p>Parish Insurance Review</p> <p>This was renewed on the 18th November 2019 for one year after which the Council were informed they could take out a three- year policy.</p>	<p>Michelle Thompson</p>
<p>13.</p>	<p>Councillors' Reports and Items for Future Agenda:</p> <p>Cllr. White informed the Parish Council that we are in the process of exchanging their leasing agreement for the Old Post Office for another two years hopefully before the end of the month.</p>	<p>Cllr. White</p>
<p>14.</p>	<p>Date of Next Meeting –confirmed as Monday, 16th December 2019.</p> <p>There being no further business the meeting was closed at 9.10 pm</p>	