

Horringer-cum-Ickworth Parish Council
Minutes of the meeting held on Monday, 21st January 2019
In Horringer Community Centre

Present: Cllr Knight (Chair), Cllr White, Cllr Crofts, Cllr Dearsley and Cllr Walker
 No members of the public were in attendance
 Mrs S Brown (temporary clerk) took the minutes.
 The Chair welcomed everyone to the meeting.

1	<p>Record Councillors' apologies for absence: Apologies received and accepted from Cllrs: Fuller and Hammill.</p>
2	<p>Declarations of Interest: Interest declared for all Councillors in respect of the Parish Council owning the telephone kiosk in item 11iii & iv. Cllr Knight declared an interest in item 11i.</p>
3	<p>County Councillors' report: Cllr Soons attended a report had previously been circulated which included: Brief report on Roads and reporting faults/grit bins, Cllr Soons felt the roads were in a better place this year than last with the extra monies from Government helping. The Chair highlighted the road going into Westley from the A14 the surface of this road is in a very poor condition which has been reported with the response that it is fit for purpose. Cllr Dearsley asked whether highway works were inspected. Cllr Soons advised inspectors do go out to check work and the main roads are checked by inspectors every six month. Cllr Soons asked whether Horringer Parish Council felt there was a need for a speed check survey with a potential change in speed limit, Cllr Soons advised to implement speed reduction it can cost in the region of £8000 as a Traffic Regulation Order is needed Council discussed and felt the Council would be able to partially fund this cost to achieve a speed reduction on the A143 as you come into Horringer. Cllr Soons to arrange to have the survey in the first instance. Sport and Physical Activity worth £270m a year to the Suffolk economy, Consultation on the proposed changes to the local Citizens Advice grant funding, Cllr Crofts expressed concern at the proposed cut to the CAB grant, Council briefly discussed the clerk to complete the survey stating: Horringer Parish Council have great concern that the cut in the grant to the CAB will impact on the most vulnerable people within our community. Support for new parents struggling with their baby's crying, Options assessment report for Sudbury Congestion Relief Scheme published and update from the Most Active County team.</p> <p>Borough Councillors report: Cllr Clements attended and gave a report which included: the last Council meeting covered the changes in ward boundaries. There will be one coat of arms for West Suffolk previously St Edmundsbury and Forest Heath had their own. Cllr Clements had some locality monies left which he was hoping to use to hold a meeting in the Community Centre in Horringer on Suffolk Needs Met training to key volunteers in the community. The funding would provide training for 16 community leaders in the village. The Clerk to circulate letter on this to Councillors.</p> <p>Community Council report: A condition report on the Community Centre and summary of Community Centre survey had been received and circulated.</p>

	<p>Council discussed the report it was highlighted the report has not yet been discussed by the Community Council so no decision on whether a complete rebuild or refurbishment is the best way forward. It was noted the Parish Council had budgeted for a £3000 grant to the Community Centre for 2019-20. The Chair noted the Community Council are struggling to attract enough trustees to be quorate. The Chair to forward the date of the Community Councils next meeting to Councillors, when a representative from the Council will try to attend.</p> <p>Public Forum: No members of the public in attendance.</p>	
4	<p>To consider the approval of the minutes of the last meetings: Cllr Walker proposed signing the minutes of the meetings held on 17 December 2018 be approved and signed as a true record seconded by Cllr Crofts all in agreement.</p>	
5	<p>Reports:</p> <ul style="list-style-type: none"> i. Play Area Report: The December report had been circulated to Councillors, it was confirmed the play area group are chasing Sovereign for the minor repairs to the new equipment. Cllr Dearsley reported he had emptied the bin in the play area and nothing further to report. ii. Chairman's Report: Cllr Crofts had completed the next Horringer Diary report. The Chair advised he had sent a letter to the Post Office tenant asking for the arrears to be paid. It was highlighted the tenant had moved house, the letter to be sent by email to ensure receipt. 	
6	<p>To Consider request for prescriptive right of access & ditch/drainage issues: The Chair advised he had spoken to the Officer from the National Trust who had informed him the request had been transferred to a different Officer. The Council to wait to hear from the National Trust.</p>	
7	<p>To Consider Replacement Entrance Gates & Locality Grant: The Clerk advised the entrance gate signage at Westley had been made and installed by G Signs & Design Ltd. Each gate for Westley measured 1.5m x 0.77m and meet all Highway specifications cost approximately £198 each. The cost of installing Westley's x 3 gates using the original posts (taking out old post and installing new) cost £350 + VAT. Further prices and designs had been received from Glasdon's. Council discussed Cllr White felt ideally x 6 gates were needed. Cllrs were asked to check how many gates were needed and inform the clerk. To send the details to Cllr Soons as locality monies were available.</p>	
8	<p>To Consider Refurbishment of Telephone Box: Cllr Crofts advised he was not sure whether building regulations were needed. Council discussed the Chair to contact Breams and inform Cllr Crofts.</p>	
9	<p>To Consider Street Cleaner Services: The Chair announced the sad and untimely death of Horringer's Litter Picker who will be very sadly missed. The role of Litter Picker was discussed and how to cover the role short term. Cllr Clements supplied some ideas for contacts including West Suffolk College who may be able to help. Cllr Soons was happy to advertise the post on her face book page. Cllr Walker to ask the Scout leader if they would like to carry out a litter pick. The Chair to update the current job description, the Clerk to ask St</p>	

	<p>Edmundsbury for a supply of black litter bags and to arrange to have them sent to Cllr Fuller. Councillors agreed to empty litter bins as necessary within the village: Cllr Walker to check litter bins at x2 bus stops Cllr White to check litter bin at the top of Meadow Drive Cllr Dearsley to check litter bin inside the play area and x1 outside and by the telephone box Cllr Crofts to check litter bin in Sharps Lane</p>	
10	<p>Correspondence:</p> <ul style="list-style-type: none"> • Response to landowner’s letter: The draft letter had been checked by SALC with an amendment made: the village green was able to be maintained under the Open Spaces Act. Council were happy for the clerk to send with a copy to resident. • Suffolk Minerals & Waste Local Plan: Noted • Buckingham Party Garden Party: Noted • Emails received from resident in regards blocked ditch & gritting of highway: Clerk to go back to resident to ask if they could be more specific on the location of the blocked ditch. The clerk to send round to Councillors to try to identify the landowner. Cllr Soons to send clerk the gritting criteria to forward to resident and advise there is a grit bin in the area which residents can use on the roads when necessary. 	
11	<p>Planning:</p> <ol style="list-style-type: none"> i. Application DC/18/2518/HH 18 Orchard Way – 1st Floor extension over existing garage & raising roof to rear elevation to create habitable room: Council discussed Cllr Crofts proposed no objection seconded by Cllr Dearsleyall in agreement. ii. Application DC/18/2526/TPO 29 Hawthorn Drive – 1no Oak fell: Council discussed Cllr Knight proposed no objection seconded by Cllr White all in agreement iii. Application DC/18/2574/FUL Relocation of existing telephone kiosk from The Street to land at the junction of The Street and Meadow Drive: Council discussed and all in agreement no objection iv. Application DC/18/2575/LB Listed Building Consent telephone kiosk relocated as above: Council discussed and all in agreement no objection. 	
12	<p>Finance Report and to consider payments to be made: Payment Schedule for January had been circulated to Council. The Reserve account at 31.3.18 £9,533 the Current account at 4.1.2019 held £28,817.74 with £1.62 received in interest. All in agreement for the payment of invoices to be made:</p> <ol style="list-style-type: none"> i. To consider appointment of internal auditor: Council discussed and all in agreement to use SALC as the internal auditor. ii. S. Bradnam tree works : A cheque no: 1761 was raised for £360 iii. Litter Picker December invoice: A cheque no:1762 was raised for £144 iv. P. Crofts Reimbursement for SCC charges (land charge/planning): A cheque no: 1764 was raised for £165.80 	

	No further invoices had been received.	
13	Councillors' reports and items for future agenda: Nothing further to add.	
14	Date of next meeting – The date of the next scheduled meeting was confirmed as Monday, 18 th February 2019 at 7.30pm in the Community Centre.	
15	To Resolve to close the meeting to the public to progress staffing issues: Council resolved to close the meeting to the public. The Chair updated Council; all in agreement to follow SCC legal advice. There being no further business the meeting was closed at 9.30pm	