

**Horringer-cum-Ickworth Parish Council**  
**Minutes of the Parish Meeting held on Monday 19th October 2020**  
**Remotely via Zoom**

**Present:** Cllr. Knight (Chairman), Cllr. Croft (Vice Chairman). Cllr. Walker, Cllr. White, Cllr. Fuller, Cllr. Lewis, Borough Cllr. Clements  
 Mrs. Michelle Thompson (Parish Clerk) took the minutes.

Cllr. Knight welcomed everyone to the meeting.

**Democratic 1/4 Hour/ Public Question Time: Democratic 15 minutes Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will commence at 7.45pm. If a resident wishes to join the virtual meeting, then please contact Mrs Michelle Thompson (Parish Clerk), who will provide you with a link to join the meeting via Zoom.

Members of the public may not take any further part in the meeting after this item has been discharged.

***ACTION***

1.	Record Councillors' Apologies for Absence: Cllr Berry
2.	Declarations of Interest: Cllr. White section 6 (i)
3.	To Consider the Approval of the Minutes of the Last Meeting:  Due to Covid.19, we continue to conduct our Parish meeting via Zoom. The approval of the minutes of the meeting held on 28 <sup>th</sup> September 2020 were approved and signed as a true record. Cllr Knight proposed and Cllr. Fuller seconded. All Agreed
4.	Reports – <i>(all were sent out prior to the meeting. To be taken as read)</i>  (a) <i>County Councillor's Report:</i>  Cllr. Soons outlined that the 40 m.p.h speed limit will be introduced in February 2021 from the edge of Horringer to Bury St Edmunds. She thanked all the Councillors and the villagers for all their hard work with this project in their campaigning to change Highways decision. The Parish

	<p>Council thanked Cllr. Soons for all her continuous hard work and support.</p> <p>Karen had circulated some information about Electric Charging Points which was passed to the Community Council Chairman for consideration</p> <p>For any further information please see the <i>attached Parish Newsletters for further information</i></p> <p>(b) <i>West Suffolk Councillor's Report (Terry Clements)</i>  Cllr. Clements was present and provided a report which was circulated beforehand. He reported on the current West Suffolk issues on Car Parking issues and Highlighted items within the report provided</p> <p>(c). <i>Community Council Report:</i>  This is to be outlined further under section 9</p> <p>(d) <i>Play Area Monthly Report</i>  Monthly inspections are continuing to be completed Cllr. Walker. Cllr. Knight has kindly offered to assist with the areas needing attention and has suggested that over the coming months they should contact Sovereign to help with this.</p> <p>A refund was received from West Suffolk Council for not emptying the rubbish bin</p> <p>e) <i>Chair Report (Colin Knight)</i></p> <p>Telephone Kiosk:- This has now been moved to its new location along Meadow Drive. A big thank you to Cllr Crofts for his assistance with this task. There are still some improvements needed to the Kiosk .and new shelving is being installed in November. A discussion on the use of the Kiosk will be decided at a later date All Agreed</p> <ul style="list-style-type: none"> <li>• Footpath Clearing –, Cllr Knight and Cllr Crofts have suggested that to move forward the best option would be to arrange another site or virtual meeting with Luke Merton (Engagement Officer) to gain a specification of the works needed. The footpaths involved are situated from the Six Bells to the South</li> </ul>	<p><b>Cllr. Knight/ Cllr. Walker.</b></p> <p><b>Cllr Crofts/ Knight</b></p> <p><b>Cllr Crofts/Cllr. Knight</b></p>
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<p>5.</p>	<p>of Horringer Village. A letter has been sent and are no waiting a rely. A copy has been sent to Cllr Soons.</p> <ul style="list-style-type: none"> <li>• Use of website This remains an on-going process. The Clerk has forwarded all the relevant documents to be published to the website administrator. For the time being it as agreed to carry on using this website as it is linked to the various website within Horringer Village.</li> <li>• The Parish Council are considering using the Internet Access facility. This is being looked into by the Chairman</li> </ul> <p>The Chairman outlined that he would conduct an Asset review over the next coming months. Cllr Walker made us aware that there was a missing ridge tile from the roof of the Bus Shelter. This is now being looked into it At the Parish meeting in September the Old Post Office valuation was being considered. This is on-going</p> <p>Updates:-</p> <p>Risk Assessment Document received by The Community Council. A report was forwarded to the Parish Council which outlined that there should be a Fire Detection and Alarm System installed in the Community Centre and a contribution by the Parish Council was requested. It has been suggested that the Community Council gain some quotes and then it wille evaluated at the next Parish Meeting be in November</p> <p>Update of Lease Rental Income – no payments were received in August and September; a reminder from the Chairman has been sent out and we are awaiting the next bank statement. (Subsequently rent has been received)</p>	<p><b>Michelle Thompson</b></p> <p><b>Cllr Knight/</b></p> <p><b>Cllr Knight</b></p> <p><b>Cllr Knight</b></p> <p><b>Cllr Knight</b></p> <p><b>Cllr Knight</b></p> <p><b>Michelle Thompson</b></p>
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<p>6.</p>	<p>9 The Chestnuts – Overgrown Hedge</p> <p>Very high hedge which has unfortunately grown out of control and is in pinging on the Footpath. A letter has been written to the owners and we are now awaiting a response.</p> <p><u>Planning Applications:-</u></p> <p><b>i. DC/20/1377/TPO</b></p> <p>Trees in a conservation area notification- group of 10no Oak, Elm, Sycamore, Horse Chestnut and Yew-trim back up to 5 meters back to boundary line to remove overhang to no.8, 9 and 10 Orchard Way. The Walled Gardens Manor Lane</p> <p><b>The PC has no objections to this Planning Application</b></p> <p><b>(ii) DC/20/1685/LB</b></p> <p>Application for Listed Building Consent- (i) Single storey rear extension (ii) replace window with French double doors to side elevation (following demolition of existing external water tank and support wall to the side elevation) Great Horringer Hall, Horringer Bury St Edmunds IP29 5PJ Mr. Andrew Lyne</p> <p><b>The PC has no objections to this Planning Application</b></p> <p><b>(iii) DC/20/1684/HH</b></p> <p>Application for Household planning Application- (i) Single storey rear extension (ii) replace window with French double doors to side elevation (following demolition of existing external water tank and support wall to the side elevation) Great Horringer Hall, Horringer Bury St Edmunds IP29 5PJ</p> <p>Mr Andrew Lyne <b>The PC has no objections to this Planning Application</b> Cont.....</p>	<p><b>Michelle Thompson</b></p>
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**(IV) DC/20/1688/TCA**

Trees in Conservation Area Notification- (i)10no-mixed species of Ash, Field Maple and Hawthorne (T1- T10on plan)- remove branches over the car park boundary by up to 4 meters (ii)1no Silver Birch fell (T11 on plan) iii.1no Confer (front of car park) – trim low boughs between Churchyard and Boundary

Community Centre  
The Street  
Horringer  
Bury St Edmunds

***The PC has no objections to this Planning Application***

***The PC has no objections to this Planning Application and stressed that there was no problem with the owner storing Caravans and Trailers. However, it was agreed by the Parish Council to write to the Planning Officer outline the importance of making sure temporary planning permission does not mean permanent.***

- West Suffolk Local Planning Plan

This is Strategic Housing and Economic Land Availability Assessment (SHELAA)

Cllr. Crofts informed us on the procedures and stated that Horringer Village was classed as a Type A Village - a village with small a ray of facilities. He outlined that there were six areas for development meaning a possible 345 houses. It was agreed by all to look into holding a virtual meeting with residents and some representatives from the Planning Department at West Suffolk Council. Therefore, it was suggested that some of the Parish Council would conduct a site meeting at the designated planning areas and report back. Cllr Crofts, Walker and Lewis all volunteered

**Cllr. Crofts**

7.

Finance Report and to consider payments to be made:

The Clerk confirmed that no receipt of money was received for the Old Post Office in August and September.  
(Received subsequent to the meeting )

*Finance Report – to consider payments to be made*

Mcgregors Services (Grass Cutting Sept)  
a cheque was raised for £ 456.00

SALC Payroll (6 monthly service) a cheque  
was raised for £54.00

Came and Company (Parish Insurance) a cheque  
was raised for £653.85

No further invoices have been received.

Reserve account @ £ 9,533.42 - 08.01.2020

Current account @ £38,554. 80 - 15.10.2020

Agreed by All

*Grant Applications*

The Grant Applications are to be sent out to the various organisation in the Village for their funding in 2021/22 and are awaiting receipt

*Risk Assessment and the Internal Control Procedure*

This was presented to the Parish Council for it's annual approval. The Council is to review the contents taking into consideration any new Covid 19 guidelines

The Clerk outlined to the Council that Nalc had now agreed the annual pay raise for the Clerk. This has been delayed due to Covid 19 and started in September but backdated pay will be from April 2020

<p>9.</p> <p>10.</p> <p>.</p> <p>.</p>	<p>Correspondence:-</p> <p>The new Councillors have been enquiring about training. The Clerk was asked to make some enquires into any courses etc.</p> <p>Councillors' Reports and Items for Future Agenda:</p> <p>9 The Chestnuts</p> <p>Date of Next Meeting – confirmed as Monday 16<sup>th</sup> November 2020 This meeting will be conducted via Zoom</p> <p><b><i>There being no further business the meeting closed at 9.30pm</i></b></p>	
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