

**Horringer-cum-Ickworth Parish Council**  
**Minutes of the Parish Meeting held on Monday 27<sup>th</sup> September 2021**  
**At Horringer Community Centre**

**Present:** Cllr. Crofts (Vice Chair), Cllr. Walker. Cllr. White, Cllr Berry  
 Cllr. Lewis, Borough Cllr. Clements and one Parishioner  
 Mrs. Michelle Thompson (Parish Clerk) took the minutes.

Cllr. Crofts welcomed everyone to the meeting. He explained that the meeting was changed from a week earlier.

**Democratic 1/4 Hour/ Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. The formal Parish Council meeting commenced at 7.45pm. If a resident, wishes to attend the meeting, then please contact Mrs Michelle Thompson (Parish Clerk),

A member of the public reported to the Parish Council about the on- going issue with Traffic Management along the A143 and how frustrating it has become, as numerous incidences throughout the village has taken place and been reported to the relevant department, with unfortunately, no success. It was conveyed by the Parish Council that work was in progress and a Speed Indicator device was being looked into and up dates will follow. It was also outlined about the amount of foliage surrounding the footpaths and also the narrowness of them SCC Highways had cleared one area.

The member of the public indicated that there had been problems accessing the defibrillator situated at the Community Centre and everyone agreed this should be something to be looked into Councillor Fuller has agreed to maintain it.

A School Crossing for the Youth of the Village has been campaigned for, over several years now and members of the public are concerned about safety. Unfortunately, the county has refused to provide it and it was agreed that a letter objecting to their decision would be sent.

Members of the public may not take any further part in the meeting after this item has been discharged.

***ACTION***

1.	Record Councillors' Apologies for Absence: Cllr. Fuller, Cllr Knight and S.C.C Karen Soons	
2.	Declarations of Interest: None	
3.	To Consider the Approval of the Minutes of the Last Meeting: The approval of the minutes of the meeting held on 19 <sup>th</sup> July 2021 were proposed by Cllr. Berry and seconded by Cllr. Lewis	

<p>4.</p>	<p>Reports – <i>(all were sent out prior to the meeting. To be taken as read)</i></p> <p><i>(a) County Councillor’s Report:</i></p> <p>Cllr. Soons did not attended the meeting but sent her apologies.</p> <p>Cllr Crofts read out from the September Newsletter informing the Council of a Climate Change Conference in Scotland. He also outlined that for any further information you could see attached report.</p> <p><i>(b) West Suffolk Councillor’s Report (Terry Clements)</i></p> <p>Cllr. Clement reported to the Council about certain planning issues and went on to inform the Councillors of the opening of the Mildenhall Hub. He told us that West Suffolk Hub was still in progress but was having a few funding issues.</p> <p>Cllr. Clement reported that the site set out for the new hospital for near the Westley roundabout has now been changed to behind the existing hospital.</p> <p>The Council were advised on the importance of getting the Village’s Local Plan right. Councillor Clements then informed the Parish Council that he intended to resign from West Suffolk Council at their meeting the next day. He outlined his reasons for doing so and Councillors expressed their surprise and sorrow at this news and paid tribute to his long service.</p> <p><i>(c). Community Council Report:</i></p> <p>Cllr Crofts outlined that there were no further items to be mentioned since their last report was submitted and an email would be dealt with as correspondence.</p> <p><i>(d). Play Area Monthly Report</i></p> <p>Monthly inspections are continuing to be completed by Cllr. Walker and she is looking into fencing around the goal. There is also consideration being given to erect a Table Tennis Table in that area as well Cllr. Walker is also making enquiries into some new netting for the goal posts and has</p>	<p><b>Cllr Walker/Cllr Knight</b></p>
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<p>5.</p>	<p>contacted Sovereign about a new corner for the Table Tennis area at a price of £29.66. A quote has also been given to us of £149.00 to come and inspect the matting as the rubber edge has begun to come up. Further enquires are being made regarding the repair to other equipment.</p> <p>The Signage in the Play Area needs tidying up.</p> <p><i>e) Chair Report (Colin Knight)</i></p> <p>Cllr Crofts, as acting Chairman, outlined the areas that needed attention and reported that a lot of these items would be covered in the Update Section.</p> <p><i>Those that were not are as follows: -</i></p> <p>There are various issues from the internal audit that we need to review over the coming few months.</p> <p>Our insurance renewal has come round again (<i>November</i>) and Cllr. Knight has been looking at the costs of assets. He will try to circulate something around later in the week.</p> <p>.</p> <p>Updates: -</p> <p><b><i>Speeding Traffic along A134 Chedburgh to Bury St Edmunds Speedwatch</i></b></p> <p>This was discussed earlier in the Public Question Time, but also Cllr Lewis reported that there has been comments on Facebook etc about the issue of Speeding. e.g., heavy goods vehicles. He is hoping to do further investigation into this, Cllr Lewis was hoping to gain three signs for Speeding, but in the meantime, he will keep us updated.</p> <p>Cllr Knight reported at an previous meeting that details were being obtained about the Speed Camera - SID from Westcotec, and has been circulated – the representative of Speed Watch has been contacted about maintaining, locating and data management. Tibor has raised concerns over man power. Cost circa £3.6k.</p>	<p><b><i>Cllr Knight</i></b></p> <p><b><i>Cllr Knight</i></b></p>
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	<p><b>Website</b></p> <p>This is in progress and Cllr Knight has been in contact with the supplier. A draft layout has been sent to the website. This is an on - going process. The users will be Cllr Knight the Clerk and Cllr. Berry kindly offered to assist. The on-line session will be during normal office hours. It was suggested there could be a page for latest news.</p> <p><b>Internet Banking</b></p> <p>This is still being looked into by Cllr. Knight with Natwest sending some links to investigate.</p> <p><b>Village Sign.</b></p> <p>Freddie Willows has begun work on the thatch – due back on 27<sup>th</sup> September. This has nearly been completed and an update will be provided at the next meeting.</p> <p><b>Footpath Clearing</b></p> <p>A143 Footpath – Cllr Knight, Cllr Berry and Cllr Lewis met with Paul West along with Karen Soons. He seemed to be interested in our issues. He thought face-to-face meetings would be more productive than e-mails. Subsequently, it appears that since the meeting with Paul West it appears that unfortunately they are unable to provide us with the traffic management for the footpath project, further investigation will take place. Cllr Knight asked Gadd Brothers if they can supply this themselves. An update is to follow. The Parish Council decided to write a letter of complaint and produce a press release to publicise their displeasure with Highways.</p> <p><b>Horringer Neighbourhood Plan</b></p> <p>Following the meeting with West Suffolk Council representative, back in June, the Parish has decided to look into the possibility of going ahead with a Neighbourhood Plan. It was decided, at the meeting in June to look at restrictions permitting, an “Informal Open Meeting” which would be held later on in the year (maybe in November, but not yet decided upon) to gain residents opinions on the</p>	<p><b>CllrKnight/ Cllr Lewis</b></p> <p><b>Cllr Knight</b></p> <p><b>Cllr Knight</b></p> <p><b>Cllr Crofts/ Knight</b></p> <p><b>Cllr Crofts/ Cllr Lewis, Walker and Berry</b></p>
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	<p>subject. The Clerk was to ask for a West Suffolk Representative to hopefully attend. All Agreed</p> <p><b>Litter</b></p> <p>Cllr Knight remarked at the previous Parish meeting that he has contacted the Sicon Foundation, a Charity who is keen to support a village clean up. Sicon can provide equipment, some man power for first event, also insurance and risk advice. It was noted that they could support us within village main areas.</p> <p><b>Cycle Path</b></p> <p>The Cycle Path from Horringer Village through to Bury St Edmunds. The owners of the land involved have agreed to donate their land for the scheme. There looks to be a slight alteration to where the entrance of the path will begin in Westley Lane but, hopefully, we will be provided with more updates later on.</p> <p><b>The Telephone Kiosk</b></p> <p>The re -listing of the Telephone Box is still being looked into and as restrictions are being lifted, we are considering opening a Book Exchange Service. It was suggested perhaps a notice on Facebook. "Take a book then try to add a book"? Also, we would like to get the local school involved in displaying some of their art work. Cllr. Walker is looking into this. The Chairman has previously outlined that it would be useful to create a policy and that an official opening ceremony with press could be a good idea. A volunteer has been found to keep a watchful eye over it.</p> <p><b>The Suffolk Tree Warden Network</b></p> <p>The Council were very interested and have decided to take Janice Frost's offer up on being the Village Tree Warden. It was also mentioned that it may be useful to have a Councillor representative working alongside Janice. She has kindly volunteered to provide a quarterly report for us. All Agreed</p>	<p><b>Cllr Knight</b></p> <p><b>Cllr Knight</b></p> <p><b>Cllr Knight</b></p> <p><b>Cllr Knight</b></p>
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	<p><b>Horringer Housing Survey</b></p> <p>The Council outlined this as a good project to take on board and would work well with the Neighbourhood Plan. An initial meeting with a housing representative from West Suffolk Council has taken place and hopefully more will follow. The Council emphasised that Housing is an on-going to be an issue.</p> <p>It was agreed, by majority vote, to go ahead with this survey Irrespective of neighbourhood plan considerations.</p> <p><b>Grass Verges The Street Horringer</b></p> <p>In the light of SALC/NALC advice, the Parish Council feel we should not spend funds on the area.</p> <p>As the land belongs to The Bristol Estate we have been waiting to speak with the Bristol Estates representative (Simon Potts) and Lord Bristol. This has now been agreed, subject to Covid rules.</p> <p>There, are still concerns over the number of vehicles parked on the pavement. This is being monitored and a letter has been drafted to the residents of the properties. Enquires are still being made. A Resident has very kindly reseeded some of the grass vergers. This can all be discussed at the meeting with Simon Potts. Awaiting an update.</p> <p>6. To Consider the Approval of Standing Order, Code of Conduct , Risk Assessment and Fixed Assets</p> <p>The Clerk presented the Parish's Policies to them for approval and all was approved</p> <p>7. Planning Applications:-</p> <p><b>i DC/21/1641/LB</b></p> <p>Application for Listed Building consent – <b>a:</b> remove one of the existing ribbon window casements and build a brick pier in the opening created by the removal of the window. <b>b,</b> changes to the approved joinery details of the French doors both to the proposed boot room and the existing study changing the softwood timber glazing bars.</p> <p>Great Horringer Hall</p>	<p><b>Cllr Knight</b> <b>Cllr Crofts</b></p>
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Bury Road  
Horringer  
IP29 5PJ  
Mr Andrew Lyne

***The P.C. had no objections to this Planning Application.***

**ii DC/21/1641/LB Amended**

Application for Listed Building consent – **a:** Single storey rear extension, following demolition of external water tank storage building and retaining wall. **b,** removal of casement window on existing single storage rear extension c. replace window with French doors to rear elevation

Great Horringer Hall  
Bury Road  
Horringer  
IP29 5PJ  
Mr Andrew Lyne  
Mr Mark Lewis

***The P.C. had no objections to this Planning Application.***

**iii. DC/21/1245/ FUL**

Household Planning Application – Close Boarded Fence  
2 Lodge Cottages  
Chevington Road  
Horringer  
IP29 5SW  
Mr Cliff Hilson

***The P.C. had no objections to this Planning Application.***

8.	<p>West Suffolk Local Plan – September 2021 – Review of Local Services and Facilities</p> <p>The latest document describes the Horringer facilities and amenities of which the Parish Council agreed, looked to be all fine.</p>	
9	<p>Finance Report and to Consider Payments to be made:</p> <p>The Clerk confirmed that no receipt of money was received for the Old Post Office.</p> <p><i>Income</i></p> <p><i>Vat Refund (Year Ending 2019/ 2020)    £1,291.47</i></p> <p><i>Finance Report – to consider payments to be made</i></p> <p>M. Thompson Salary Aug a cheque was raised for £ 249.60</p> <p>McGregors (Grass Cut July) a cheque was raised for £492.00</p> <p>Mayes Constructors (Village Sign ) a cheque was raised for £600</p> <p>Mcgregors (Aug grass cutting Green ) a cheque was raised for £180.00</p> <p>M. Thompson (Clerk’s Expenditure) a cheque was raised for £50.26</p> <p>Horringer PCC (Restoration of the Church Clock) a cheque was raised for £500.00</p> <p>Colin Knight ( Badges / Lanyards for 10.09.21) a cheque was raised for £17.98</p> <p>SALC (Councillor Training TL) a cheque has raised for £30.00</p> <p>McGregor (Grass Cutting Aug) a cheque was raised for £228.00</p> <p>M Thompson (Clerks Salary Sept) a cheque was raised for £249.00</p>	



<p>10.</p>	<p>M Warnes (Village Sign) a cheque was raised for £1910.00</p> <p>PFK Littlejohn (External Auditor) a cheque was raised for £240.00</p> <p>(Open Evening 10.09.21) a cheque was raised for £361.99</p> <p>P Crofts (photos for 10.09.21) a cheque was raised for £47.84</p> <p>Reserve account @ £ 24,533.42      15.08.2021  Current account @ £ 57,292.76      15.08.2021</p> <p>Agreed by All</p> <p>Correspondence: -</p> <p>The Clerk outlined to the Parish Council that they had received the External Audit Report back from P.K.J. Littlejohn and has been circulated it to all Councillors. She also informed them that The Notice of Conclusion of Audit needed to be displayed on the Parish Council's Website before the end of September.</p> <p>The School Crossing and Speeding have been mentioned and discussed earlier in the Minutes. All Agreed.</p> <p>It was observed by Cllr White that after numerous correspondence with the relevant bodies that the hedges have now been cut to the satisfactory level. It is believed that it is the work of Suffolk Highways. All Agreed.</p>	
<p>11.</p>	<p>Councillors' Reports and Items for Future Agenda:</p> <p>Public Informal Meeting on Good Neighbourhood Scheme.</p>	
<p>12.</p>	<p>Date of Next Meeting – confirmed as 18<sup>th</sup> October 2021</p> <p><b><i>No further business the meeting closed at 9.45pm</i></b></p>	

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