

Horringer-Cum-Ickworth Parish Council Meeting Minutes 26th September 2022

Present: Peter Crofts PC (Vice Chair), Piers Fuller (PF) Tom Lewis (TL), Ruth Walker (RW), John White (JW) Karen Soons (KS) Michelle Thompson (MT Clerk) and two Parishioners.

Due to the Death of Her Majesty Queen Elizabeth II; and as a mark of respect, we postponed our Meeting on 19th September 2022. There was a minute silence before the meeting started.

Fifteen Minute Public Question Time: Two parishioners voiced their concerns over the proposed development site of Gypsy Lane. **Their views were noted. Questions about the emerging Local Plan were also dealt with.**

1. Apologies for Absence

Colin Knight - (Chair), Fiona Holliday (FH)

2. Declarations of Interest:-

JW declared an interest in Section 8 ,Planning, in regard to the TPO's

3. Approval of minutes of the Parish Council Meeting of Parish on 25th July 2022 minutes were proposed by JW seconded by RW. All other Councillors agreed.

4. Review Action Points of Last Meeting

CK has sent an email at the end of August about the Street Light Audit and was waiting a response.

The Clerk reported that she is continuing to make further enquiries into finding an alternative Internal Auditor for 2022/23 and will reported back at the next meeting

The Council have asked MT to gain some new quotations for the Parish Insurance 2022/23

AP1. PF to send KS the documentation sent on Street Lighting and MT to gain Insurance quotes by the next meeting.

5. Reports

SCC Councillor Karen Soons

A written report was received in advance of the meeting. K.S outlined that S.C.C have saved the bus service from Bury St Edmunds to Newmarket and offered some links to assist with the energy crisis.

PC reported to KS that the Parish Council had been told that work on the Footpath would commence in September, but, unfortunately, there

has been no communication from Highways with a start date.
KS has offered to look into this. PC agreed to email KS on the situation.
RW mentioned to KS about the surface of the Bridle / Cycle Path and how the
vegetarian had overgrown. This will now be looked into.

**AP2: RW to forward KS photographs of the Bridle / Cycle Path for KS to
investigate into.**

West Suffolk Councillor Nick Wiseman

b) Cllr Wiseman did not attend and no report was provided.

At the last Meeting the Clerk was asked to send a letter re. Cllr. Wiseman to Cllr
John Griffith to see why the Councillor was not attending our meetings; Cllr
Wiseman's response was circulated to all councillors

The Parish Council once again expressed their concern at the meeting about the
lack of attendance this time by the Borough Councillor. It was discussed that we
are may well be missing out on support and not obtaining up-to- date information
of what is happening in the Borough. Therefore, it was agreed to send another
letter.

**AP3. PC is to draft a letter of concern about Cllr Wiseman's attendance of PC
Meetings to the Chief Executive of West Suffolk Council**

(c) Community Council (CC) Report

There was no representative and no report provided

(d) Tree Report – Janice Frost

No report provided

(e) Play Area – Monthly Report – Ruth Walker

Net World Sports has been contacted by the Clerk about the replacement of the
netting and poles, which are under guarantee. This is now being chased up.

**AP4. The Clerk as asked to make further enquires to Net World Sports as to why
there has been a delay in replacing the netting and poles. RW will send the latest
summaries of Equipment checks to the Clerk.**

(f) Chairman's Report

An email was circulated to all, prior to the meeting.

The Clerk was asked to gain quotes from insurance companies for 2022/23 Parish Council Insurance

A Grant from the Cricket Club was received by the Parish Council for financial assistance with funding. A Sum of £1,500 was agreed upon.

KS also suggested a £1,000 could be offered from her SCC locality budget

It was discussed, whether separate meetings could be held for Planning Applications,
but s it was not persued

6. Up – Date

SIDs

TL reported that a SID had been purchased to rotate between the two sites costing approx. £2600, although it was suggested that we waited until the ANPR trial finishes in the village before installing it.

TL mentioned that we may need to acquire an android device to assist with the Bluetooth functionality. He also mentioned about looking into charging the batteries

AP5 TL to look into the battery charging, but also the positioning of the other two sites.

A143 Footpaths

This was discussed earlier and now awaiting an update.

AP6 – PJC and CK are to continue correspond with Highways with the assistance of KS to see if a start date can be given for the work.

Neighbourhood Plan Steering Group

No further development with this. PC informed the Parish Council that the Steering Group have met twice and are planning to meet again. More information will be provided at the October Meeting.

Local Plan

The next stage of the Local Plan closed in July and Horringer cum Ickworth submitted their response. PJC outlined that West Suffolk Council next Consultation will be next year.

Transfer of Bank Accounts and Internet Banking

It was decided by all, after CK enquired with Nat West as to the feasibility of the Parish Council Internet Banking Options; to transfer the Bank Accounts to Lloyds Bank. RW is in the process of completing the application forms for the Parish Council to transfer to Lloyds Bank. Also, with the option of an Internet Banking Service.

AP7. The Clerk has been asked to follow up enquiries with Lloyds Bank and to deal with the process of opening a bank account

Website – Uploading of Documents

The layout and the documents that should be published on the new Parish Council Website were discussed. This included displaying all Planning Applications received by the Parish Council and the majority were in favour. However, it was agreed to defer all decisions until the next meeting.

AP8 The Clerk was asked to correspond with Cllr Holiday to provide any information.

7. To Consider the Approval of Standing Orders, Code of Conduct Financial Regulations Risk Assessments and Fixed Assets

Standing Orders and Fixed Assets were all approved. Slight alterations will need to be made to The Code of Conduct, Financial Regulations and Risk Assessment, so this has been deferred to the next meeting.

AP9 RW, CK and JW to work on the adaption of the Financial Regulations, Code of Conduct and Risk Assessment

8. Planning Applications

DC/22/1511/TPO

The above application had no objection

DC/22/1326/OUT (within all matters reserved for means of access) Construction of 220 dwelling, 10 hectares of open space including the closure of Gypsy Lane.

The Parish Council discussed the above planning development and the impact it

would have on the Community of Horringer cum Ickworth It was decided that the PC should object to the application.

AP9. PJC to draft a Letter of Objection from Council to the Planning Dept at West Suffolk Council

9. Finance

Income:- VAT Refund £2,833.33, Interest £2.22, £1.95 Post Office Rent (jul – Sept) £600

Payments :- Cheque paid out:- M Thompson (Clerk's Salary Aug) £254.00
M Thompson (Clerk's Salary Sept) £254.00
Mcgregors Grass Cut £684.00 ICO Registration Fee £40.00
MT Clerks Expenses £,24.54, Elan City (sid) £2640.00

The Clerk informed the Councillors that a VAT refund had been received for £2833.33. The Clerk reported that all VAT submissions were now up to date.

Bank Reconciliation. All agreed

Internal Audit Report

The Clerk / Financial Officer informed the Council that the External Auditor had contacted the Parish Council and outlined that it was recommended to adjust the AGAR page 5 under Precept to show the Council Tax Grant within that figure. All Agreed to go ahead and amend.

AP 10 The Clerk was asked send the relevant documentation back to the External Auditors ready for their final report.

10. Correspondence

Nothing to Report

11. Items for future agenda

None given

12. Date of Next Meeting :-

Monday 17th October 2022

Meeting finished at 9.15pm.