

Horringer-Cum-Ickworth Parish Council Meeting Minutes 17th October 2022

Present: Colin Knight (Chair) Peter Crofts (Vice Chair), Piers Fuller (PF) Tom Lewis (TL), John White (JW) Karen Soons (KS) Michelle Thompson (MT Clerk) Fiona Holliday (FH) and P White (W.S Planning Officer)

Fifteen Minute Public Question Time:

Planning Consultation DC/22/0593/HYB West Suffolk Hospital (Amended)

The above application is an amendment to a previous one that the Parish Council had discussed. It was agreed that a letter of objection relating to the site compound access/egress should be sent to West Suffolk Council.

Peter White, Planning Officer for the above attended the meeting and outlined various points and the Councillors responded with questions. He reported that the nearby planning application for 220 new dwellings has been withdrawn.

1. Apologies for Absence

Ruth Walker (RW)

2. Declarations of Interest:-

JW declared an interest in Section 8

3. Approval of minutes of the Parish Council Meeting on 26th September 2022 were deferred until the 21st of November 2022. All Councillors agreed.

4. Review Action Points of Last Meeting

All action points from the last meeting had been dealt with, apart from the Street Lighting in the Horning Park Development

AP1. PF to send KS the documentation on Street Lighting.

5. Reports

SCC Councillor Karen Soons

A written report was received in advance of the meeting.

KS enquired into the progress of the works on the Footpath along A143 and CK informed her that hopefully work will begin on 10 /11th November 2022.

PF revisited the Flooding Issues that were raised last year Cllr Soons very kindly offered to look into this again

AP2: PF to email KS the correspondence involved

West Suffolk Councillor Nick Wiseman

- b)** Cllr. Wiseman did not attend and no report was provided.

At the last Meeting PC decided to send a letter of concern about Cllr. Wiseman's attendance at our Parish Meetings to the Chief Executive of West Suffolk Council. A reply was received and was agreed that until W.S provide a replacement Cllr Soons will assist where possible.

(c) Community Council (CC) Report

There was no representative, but a report was circulated prior to the meeting.
(see attached)

(d) Tree Warden Report (J.Frost)

A Report was circulated prior to the meeting.
However, there was concern over the subject of replacement of TPO trees; as they are a requirement but unfortunately no checks had been conducted by WSC.

AP3 The Clerk and Ck to correspond with J. Frost (Horringer Tree Warden) to clarify the above points.

(e) Play Area – Monthly Report – Ruth Walker

Net World Sports sent the new Poles and Netting and we are now waiting for them to be assembled. Bolts for the Climbing Frame have been ordered from Sovereign. The Clerk made further enquires to S Williams to see whether he would assist with the assembling of the replacement netting and poles. Waiting for an update. The Clerk contacted W S Play Area Representative to gain details of Play Equipment Companies for repairs needed.

AP4. RW will send the latest summaries of Equipment checks to the Clerk.

(f) Chairman's Report

The Chair outlined that RW CK and JW have been working to adapt the Financial Regulations, Code of Conduct and Risk Assessment, so this has been deferred to the next meeting.

6. Up – Date

SIDs

At the last meeting TL reported that a SID had been purchased to rotate between sites. This cost approx. £2,600. This has now been installed and TL reported that the batteries will need charging weekly and data down loaded monthly with an update provided at the meetings. Enquiries have been made into the Poles by the low Way.

AP5 TL to make further enquiries into the second site and different options for the Sids

A143 Footpaths

An update has been provided and a provisional date of 10th 11th November 2022 has been given for the start of work, unless situations change

AP6 – PJC and CK are to continue corresponding with Highways, with the assistance of KS

Neighbourhood Plan Steering Group

No more updates were given

Local Plan

No more up-dates

Transfer of Bank Accounts and Internet Banking

The Clerk has followed up enquiries with Lloyds Bank to open an account. All the paperwork has been received by the Parish Council, including options for an Internet Banking Service. It was decided to defer it until the next meeting

AP7. The Clerk was asked to make further enquiries with the bank to see how the role of the delegated persons is established

Website – Uploading of Documents

The layout and the documents that should be published on the new Parish Council Website were discussed. This included displaying all Planning Applications received by the Parish Council and the majority were in favour. However, it was agreed to defer all decisions until the next meeting.

AP8 The Clerk was asked to enquire as to the legal requirement with the regard to how many years documentation needed to be displayed on the website.

7. To Consider the Parish Council Insurance Renewal Policy for 2022/23 (MT)

Two quotes were provided to the Parish Council. It was decided to go ahead with the BHIB Insurance quote on a three- year contract.

AP 9 The Clerk was asked to check with the insurance company the different areas that would affect our premium

Planning Applications

DC/22/1661/TCA

The above application had no objection

8. Finance

Income:- None

Payments :- Cheque paid out:- M Thompson (Clerk's Salary Oct) £254.00
Mcgregors (Grass Cutting) £492.00 Salc Payroll Fee) £54.00
M T (Clerks Expenses) £46.39 PFK Littlejohn (Audit Fee) £240.00
Ickworth Park Cricket £1500.00 T Lewis(sis expenses) £21.99.
F Berry £15.26 (replacement chq for dec 2021)

Bank Reconciliation. All agreed

External Audit Report

The Clerk / Financial Officer informed the Council that the External Auditors Report had been sent out. The only comment was that the AGAR page 5, needed adjusting to show the Council Tax Grant figure. All Agreed and Report passed. The Clerk reported that the "Public Right Notice" needed to be published and a sum of £5.00 was agreed for the fee for viewing the accounts.

AP 10 The Clerk was asked to arrange and prepare the relevant the documentation of the Public Rights Notice.

Option to Opt out of the SAAA Central External Audit Arrangement

The Parish Council have agreed to stay in.

AP10. The Clerk was asked to deal with the relevant documentation.

Internal Auditor for 2022/23

This is an on- going issue and the Clerk was awaiting some quotes from SALC

9. Correspondence

It was reported to the Council that correspondence had been received from “Hills Cottage” with regard to a potentially dangerous tree on adjacent land owned by Bristol Estates. PJC agreed to draft a reply.

AP11 The Clerk was asked to send a letter to Hills Cottage.

The Chairman outlined some provisional meeting dates for next year. He also reported that dates for the Community Council and Management Committee Meeting 2023 had come through and had been circulated; they are looking for a Parish Council representative. Different councillors have been representing for 2022.

10. Items for future agenda

Precept and Budget Settings

12. Date of Next Meeting :-

Monday 21st November 2022

Meeting finished at 10.00 pm