

1. Apologies for absence

Apologies accepted from Colin Knight (CK Chair), Peter Crofts (PC Vice Chair)

Present: Piers Fuller (PF) Tom Lewis (TL), Ruth Walker (RW), John White (JW) Fiona Holliday (FH) Karen Soons (KS) Michelle Thompson (MT Clerk)

Due to the Chair's absence Cllr. Walker was duly elected to act as Chair for this meeting.

Cllr. Fuller reported that some residents of the Village had unfortunately been misusing the grass verges near one of the Footpaths for material storage. This has been reported.

AP 1 The Clerk was asked to write to the residents concerned. A draft letter was provided by FH who had already spoken to the workmen whose items were stored on the grass.

2. Declarations of Interest

Items 6, all three applications J W declared an interest in.

3. Approval of minutes from meeting on April 2022. PF proposed approval, seconded by RW. All other councillors agreed

4. Reports

a) County Councillor Karen Soons

Written report received in advance of the meeting. There was nothing further to discuss.

b) West Suffolk Councillor Nick Wiseman

Cllr. Wiseman did not attend and no report was provided. CK has emailed him previously to request an update on attending meetings.

AP2 PF to follow up CK request on attending Parish Meetings by emailing the local conservative office.

c) Community Council (CC) Report

No report received

d) Tree Report – Janice Frost

No report

e) Play Area Monthly Report – Ruth Walker

Equipment check summaries submitted to the clerk by RW. Awaiting the locality

money from Karen Soons, although the new football fencing has now been erected

f) Chairman's Report

An email was circulated to all prior to the meeting on 13th June.

5. SIDs

TL has begun researching the type of units available, which range in price from £3,000 - £5,000 per unit. TL is to correspond with the Speed Watch Co – Ordinator regarding the ANPR trial starting in July 2022

AP3 –TW to continue with investigations of SID 's

A143 Footpaths

It was discussed that Highways have now agreed to take on the work for the Footpath clearing..

AP4 – RW to contact Luke Merton for further clarity on this matter.

Neighbourhood Steering Group

There was nothing further to report and an update will be given at the meeting in July

6. Planning Applications

Planning applications listed on agenda were discussed and no objections raised.

AP5 The Clerk been asked to send in comments regarding application DC/22/0981/TPO to ask that plans submitted are clear and accurate to allow the council to make an informed decision. RW will ask for an extension to planning application DC/22/0915/HH which arrived too close to the meeting date for it to be published on the agenda. This discussion can take place at the meeting in July

7. Village Sign

The Clerk confirmed that we have had notification through from AXA that a payment of £2, 210 has been paid into the bank .

AP6 The Clerk will inform the Council when the money has gone into the bank – awaiting the Bank Statement for June

8. Fish and Chip Sign

A discussion took place regarding the sign which is situated on the property of Lord Bristol along Meadow Drive. It was agreed to notify him of the positioning of it

AP6 The Clerk is to contact Lord Bristol regarding this.

9. Finance

Income:- Precept £30,000 Interest £1.71 Old Post Office Rent £400.00,

Payments :- Mrs M Thompson (Clerk's Salary) £249.60, WI Horringer

(Refresh APM) £45.00, CRC Pest Control (Moles) £180.00

Bank Reconciliation. All agreed

AGAR and End of Year Procedures

The Financial Officer outlined that this needs to be approved, then sent off to the External Auditors by 1st July 2022. All agreed

Internal Audit Report

The Clerk / Financial Officer informed the Council that the Audit had taken place on 17th June and that they were now in receipt of the report. It outlined various recommendations which the Councillors have acknowledged.

AP7 The Council will endeavour to complete recommendations 1,2,3,5 by the next meeting on the 18th July and will continue to reviewing 4, undertaking a detailed review in September/October 2022 MT will also contact the auditor to ask that next year's audit is scheduled now to avoid a tight deadline between the audit and the June council meeting.

It was requested to proceed with Internet Banking

AP8 CK to follow up his investigations and look into setting this up

10. Correspondence

It was decided that the Parish Council would replace the rubbish bin near the Bus Shelter.

AP9 The Clerk was asked to make enquiries regarding cost.

A new Parish Council Website has been started, but due to Audit preparation, the old one is still being used in conjunction with it.

It was agreed for Cllr Holliday and Cllr.Walker to also have access to it.

AP10 FH to contact the website co-ordinators to gain this information.

Discussions took place over the possibility of opening a Post Office in

The Six Bells which the Parish Council would support.

AP11 The Clerk was asked to contact the owners to inform them of the Council's support with this project.

It was agreed to purchase a hard drive for the Clerk's computer at a cost of £50 - £60

11. Items for future agenda

CK and PC to review the Local Plan

Meeting finished at 8:45pm.